



Paperless Automation. It's Elementary!



MetaViewer and Microsoft Dynamics® come together
for a tightly integrated paperless automation solution.



Technology to automate your tedious paper processes.

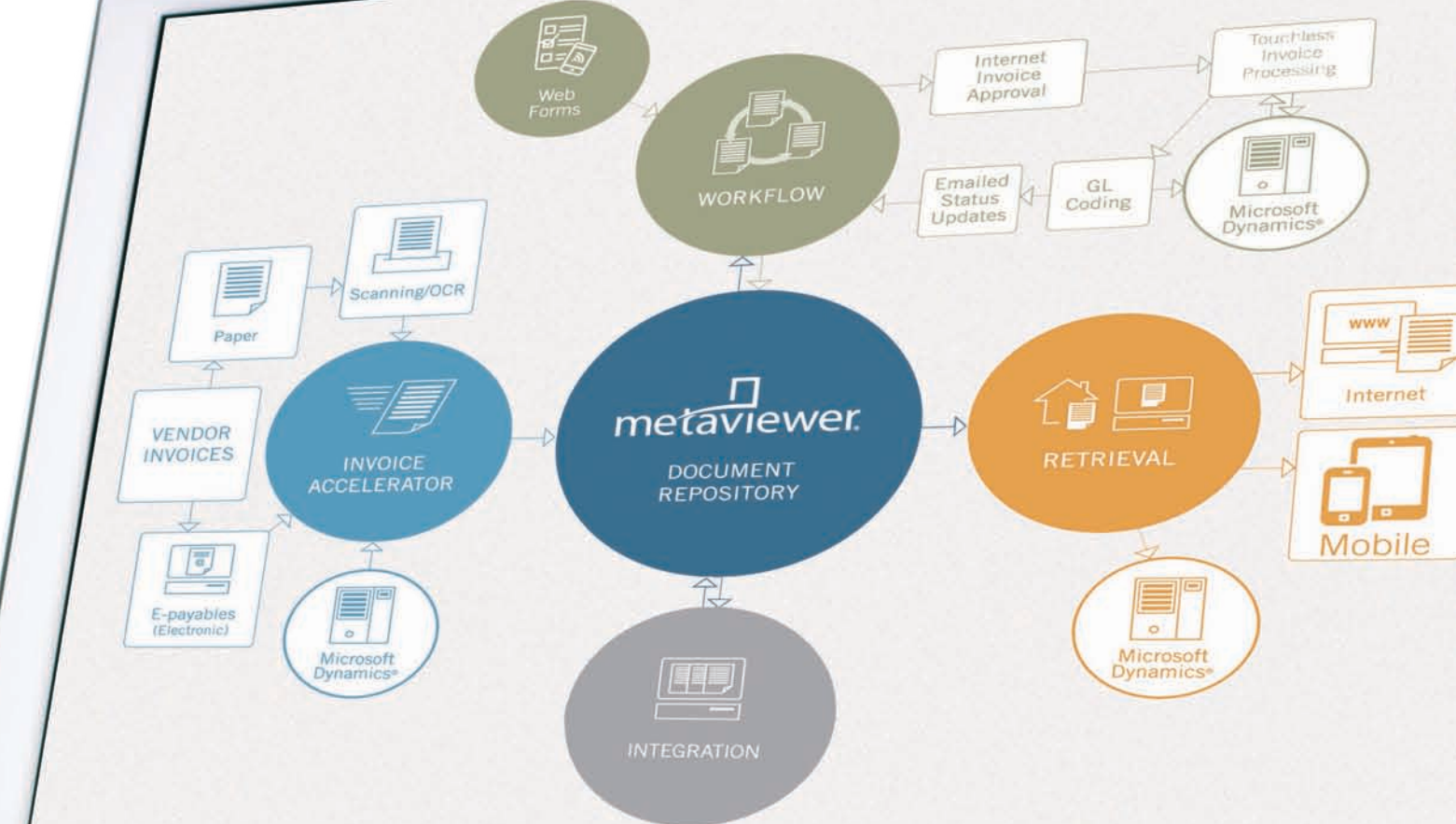
Your Microsoft Dynamics ERP solution has improved the overall effectiveness of your financial and human resource management. You may have noticed, however, that the volume of paper being produced, stored and recycled continues to grow.

MetaViewer Paperless Automation – fully integrated with Microsoft Dynamics ERPs – brings order to the growing chaos using a highly efficient and fully visible workflow to manage the capture, routing and storage of your documents. With MetaViewer, you'll experience dramatically increased control of your business information and processes.

It's not just automation, it's Robotic Process Automation. Robotic process automation (RPA) is the use of software to automate tedious, high-volume, repetitive tasks that previously required human intervention. RPA automates tasks that are taking up your employees' time and resources. MetaViewer uses RPA technology to capture invoice data, eliminate repetitive processes and make documents and data more readily available for better expense management.

Just imagine how good you and your department will look when you start capitalizing on early-payment discounts, reducing your invoice processing costs and improving your vendor and customer relations – all without manual intervention!

Let's take a look at the Big Picture. MetaViewer Paperless Automation is the fastest and easiest way to capture, manage and access data. By capturing information from virtually any document – print or electronic – MetaViewer allows your organization to effectively manage all business-critical content, from procurement to payment and back again. That's the Big Automation Picture.



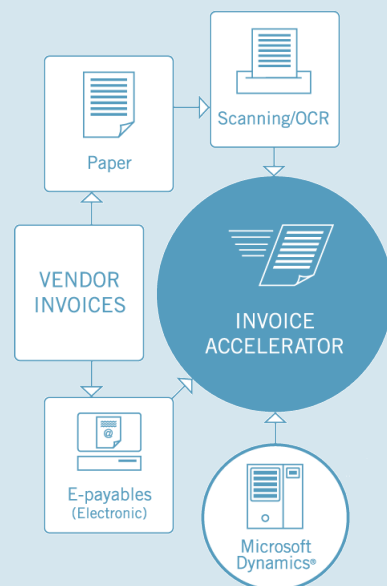
100% Paperless?

This is your process



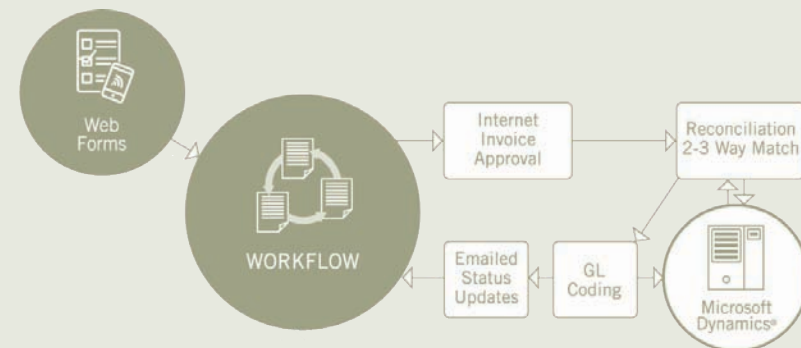
... and this is your process on automation:

MetaViewer Paperless Automation is designed with the modern business in mind. So, whether you consider your company to be state-of-the-art already, or you're still in the throes of manual processes, MetaViewer is the ideal fit for any company looking to increase efficiency and maximize ROI. Let's break it down:



Document Capture – MetaViewer Invoice Accelerator captures documents using state-of-the-art technology, then intelligently reads, extracts and indexes transactional data – whether it arrives on paper or electronically. All of this while eliminating manual data entry AND without the pay-per-invoice burden of other solutions.

Intelligent Workflow – MetaViewer's automated workflow facilitates two- and three-way matching and reconciliation with Microsoft Dynamics, routes documents for approval, standardizes processes, automates GL coding, allows online approval workflows and notifies users about the status of invoices. MetaViewer gives you real-time views into your entire AP process.

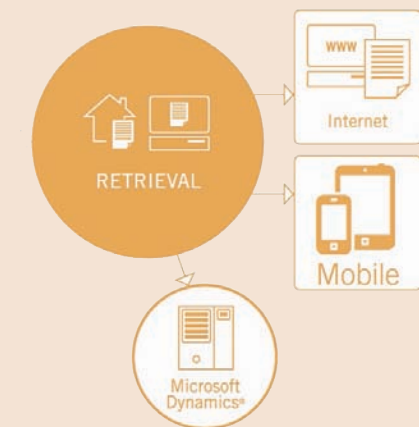


Why not?!



Integration – Integration is automatic. MetaViewer blends with your existing environment in perfect harmony. MetaViewer's automation solution tightly integrates with all Microsoft Dynamics ERP and financial modules (AX, D365, GP, NAV and SL).

Retrieval – Instant and secure access, from anywhere. MetaViewer allows you to find all appropriate documents within a second or two using a web-based search or directly from your ERP solution with the click of a button.



MetaViewer + Microsoft Dynamics

MetaViewer enhances your Microsoft Dynamics ERP solution by adding integrated eInvoicing, workflow and document imaging. View all transaction documents and reports directly from your Microsoft Dynamics application.

Don't Touch This!

We offer Touchless Invoice Processing featuring Robotic Process Automation technology that identifies any document that comes into your organization and routes it through workflow steps without human intervention. Starting with POs, MetaViewer validates PO numbers and amounts by checking them against PO details in Microsoft Dynamics, by running rules against the corresponding documents, checking whether it is a duplicate, is open against a PO and other pre-defined evaluation rules. If it passes every rule, it is automatically routed to Dynamics, no questions asked. If it fails any of the evaluation rules, users receive a notification and are able to reconcile it. Now THAT is automatic.

Let's do the math.

Compelling ROI, full visibility, and functionality well beyond AP Automation is something every financial executive can appreciate.

Reduce Costs

- Eliminate lost discounts
- Boost the number of invoices processed per employee
- Decrease dispute resolution time
- Reduce errors, wasteful spending, and discourage fraud

Expanded Functionality*

- Touchless Invoice Processing
- Expense Reports
- Auto Allocation
- Payment Batch Approval
- Purchase Requisition
- Journal Entry and Workflow
- New Vendor Add
- Packing Slip Receiving
- Auditor Search
- Contract Management
- Check Capture
- Shipment Receiving Workflow
- New Hire Document Processing
- Order Processing
- Intercompany coding
- Enterprise Expansion: AR, HR and Legal

Provide True Executive Level Visibility

- Eliminate paper-based “blind spots” in your financial processes
- Real-time charting and customizable Excel data extract provides instant analytics of your current financial situation
- Easily drill down to specific transactions and documents with a single click
- Identify performance issues and bottlenecks, anticipate problems and avoid surprises

* Speak with a representative about available solution expansions for your ERP.

I can't even quantify the time and cost savings, but it is substantial. Our AP department was pulling their hair out trying to reconcile invoices to receipts at month's end, nothing else was getting done. Now our PO reconciliation process is automated and so much easier.”

-MetaViewer Customer since 2013

Plug it in. Turn it on.

More than just software. Proven. Tested. Best Practices.

With 40 years of experience, MetaViewer is a real-world tested, out-of-the-box, enterprise level solution. MetaViewer is designed to get your accounts payable staff up-and-running with an automated paperless system that fits seamlessly with your existing financial technology, all without delay and within your budget. Configured for your individual and unique business needs, MetaViewer easily expands across your enterprise to any department that processes paper. Have other processes that could use some automation magic?

Implementation isn't one-size-fits-all.

You want it, AND we've got it in an implementation method that works for you.

MetaViewer Online. Software as a Service. MetaViewer in the Cloud. We host it in our datacenter, support it and make sure it is always safe, available and up to date. Eliminate the cost of maintaining your own infrastructure and burden on your IT staff. Available anytime, anywhere, at a monthly fee.

MetaViewer Licensed Software. On-Premise. You purchase the software and MetaViewer experts provide the implementation and ongoing support and enhancements. A painless transition to the benefits of Paperless Automation.

1 Document Capture

Automatically captures and extracts data utilizing state of the art technology from your scanned paper and electronic invoices.

2 Intelligent Workflow

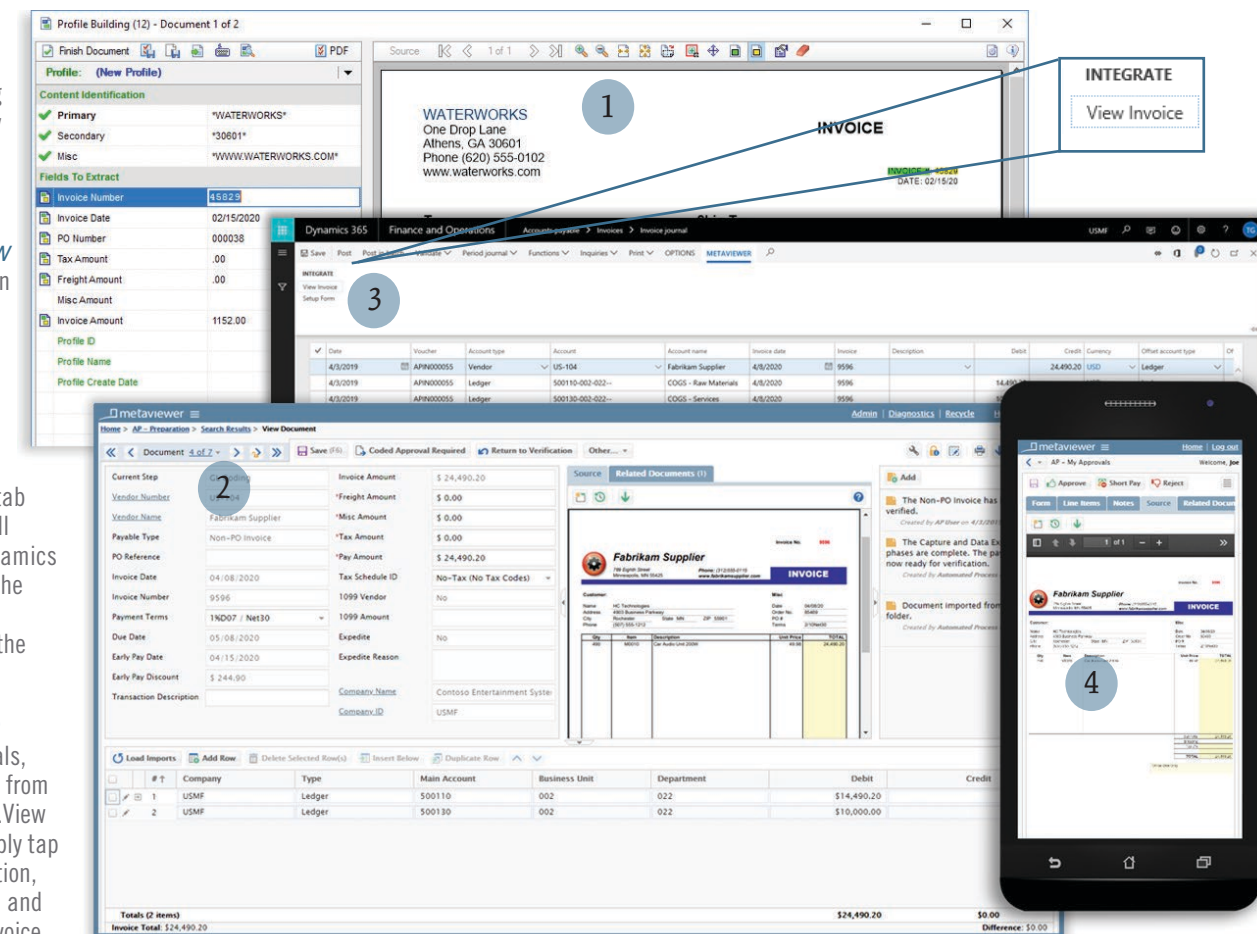
Approvers and AP staff can quickly Approve, Route, Reject or Reassign an invoice using MetaViewer via the web.

3 ERP Integration

A MetaViewer “retrieval” tab is easily integrated into all appropriate Microsoft Dynamics screens. This will display the corresponding document and audit trail related to the transaction.

4 MetaViewer Mobile

On-the-go invoice approvals, GL code viewing and more from your smartphone or tablet. View pending invoices and simply tap them to see more information, including line item details and the original copy of the invoice.





To learn how MetaViewer can enhance your Microsoft Dynamics ERP solution, generate substantial ROI, and automate your manual, paper-burdened processes, contact your sales representative or visit www.metaviewer.com.

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