![Dynamics HR Management logo]

Microsoft Dynamics 365
Human Resource Management

Marketing	Sales	Operations	Service	Human Resources
Microsoft Dynamics 365

Dynamics HR Management is the complete solution for Human Resource Management in Microsoft Dynamics 365.

Dynamics HR Management

HR Management			
	Personnel Recruiting	Staff Administration	Talent Management
	Employee Self-Service	Time Management	Reporting
	Project Management	Mobile Work	Office 365 Apps

Dynamics HR Management is the complete solution for Human Resource Management in Microsoft Dynamics 365

The entire employee life cycle is supported. From recruiting, staff administration to talent management – all seamlessly integrated in Dynamics 365.

Features & HR Expertise

Comprehensive Features

- Recruiting
- Staff Administration
- Talent Management
- Employee Self-Service
- Time Management & more

Built-In HR Expertise

- Best practice processes
- Contract templates
- Job profiles
- Skill lists, due dates & more
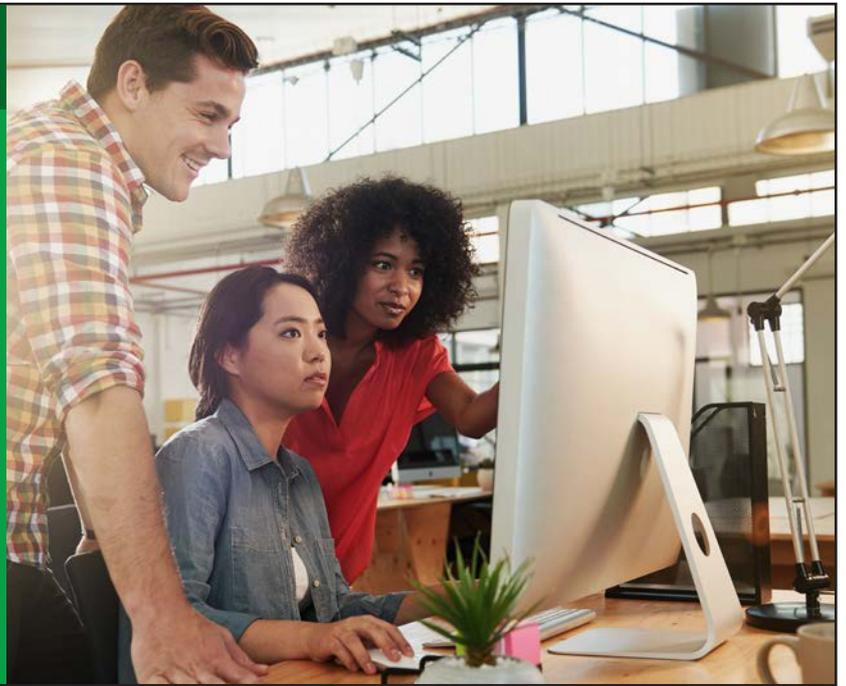
Employee Satisfaction

- Access self-services on any device, anytime, anywhere
- Manage personal data without having to involve HR
- Access remaining leave entitlement at any time
- Coordinate vacation leave via team absence calendar
- Submit and track leave requests via automated forms
- Monitor goals, targets and progress via dashboards
- Comprehensive Time Tracking

80% More Efficiency

- Fully integrated working brings relevant time savings
- Save up to 80% of time in selected HR processes
- Up to 15% of HR processes can be fully automated
- Prevents data double entries 100% of the time
- Self-services for employees saves time and money
- No more expensive IT islands and integration projects
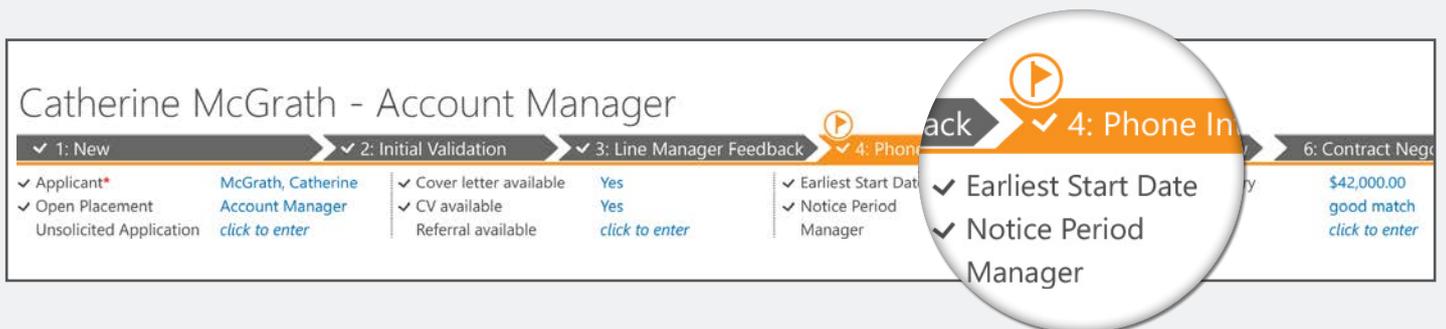
Personnel Recruiting

Vacancies

Standardized job profiles and structured tracking of required skills assist the selection of the most suitable candidate for vacancies to be filled.

With the automated search function, the system provides suggestions of internal and external employees with best match capability.

Application Management & Best Practice Workflows

Workflows based on HR Best Practice are embedded in every HR Process, e.g. Application Management. In this case, the workflow guides HR Managers through the entire recruitment process.

Catherine McGrath - Account Manager

| ✔ 1: New | ✔ 2: Initial Validation | ✔ 3: Line Manager Feedback | ✔ 4: Phone In | 6: Contract Nego |

✔ Applicant*	McGrath, Catherine	✔ Cover letter available	Yes	✔ Earliest Start Date	✔ Earliest Start Date	$42,000.00
✔ Open Placement	Account Manager	✔ CV available	Yes	✔ Notice Period	✔ Notice Period	good match
Unsolicited Application	click to enter	Referral available	click to enter	Manager	Manager	click to enter

Website and Portal Integration

With one click, new open placements can be published on the company website, without website programming or an additional content management system.

Additionally, integration to job portals and social networks is possible. Candidates can submit their application via structured form entries on the website, ensuring the quality and content of application.

Structured Onboarding

By using structured templates, new employees are guided safely and efficiently throughout all steps of the onboarding process.

Whether it is the completion of forms, participation in training, or carrying out an assessment - with on-boarding templates, nothing will be left to chance or forgotten.

Staff Administration

Digital Personnel File

Gain a 360° employee view with one click. All employee information and documents are stored centrally and available to the HR department and supervisor. From application to retirement, all details including the respective history can be found in the digital personnel file.

- assigned equipment
- personal data
- emergency contacts
- documents
- time accounts
- attendance

Payroll Accounting

Integrate into your existing payroll system or use a cloud-based payroll solution. Multiple interfaces are available out of the box.
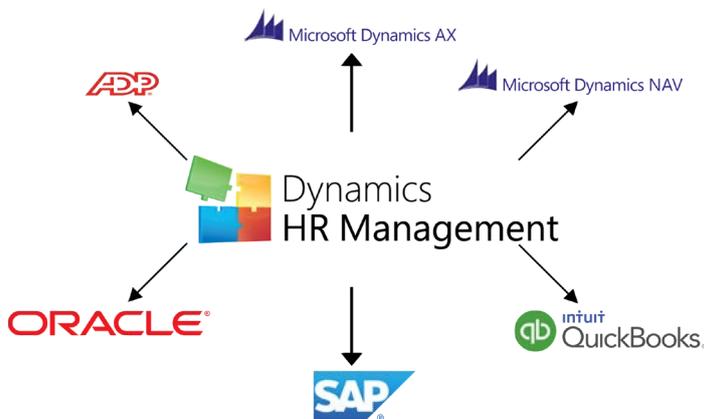
Workforce Management, Leave & Absences

Keep track of all leaves and absences, as well as planned working days and business closures.
The availability of your employees, combined with their skills and involvement in processes (including RACI classification) is the foundation of your company-wide workforce management.
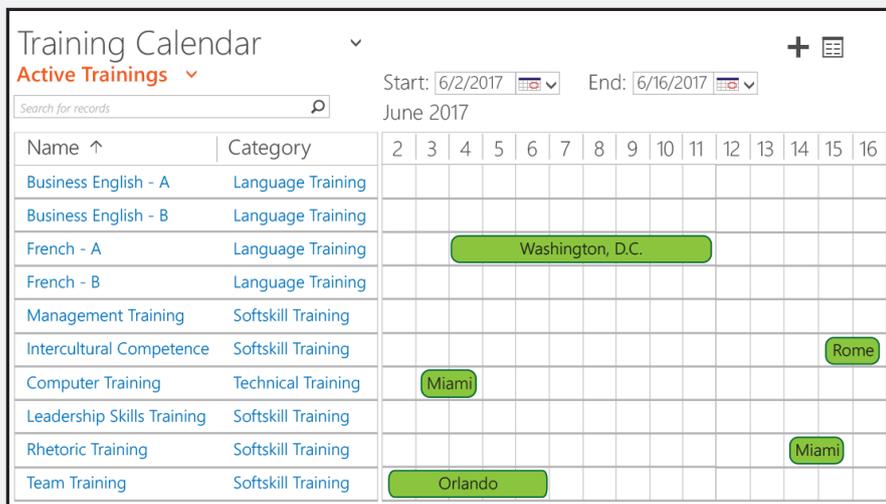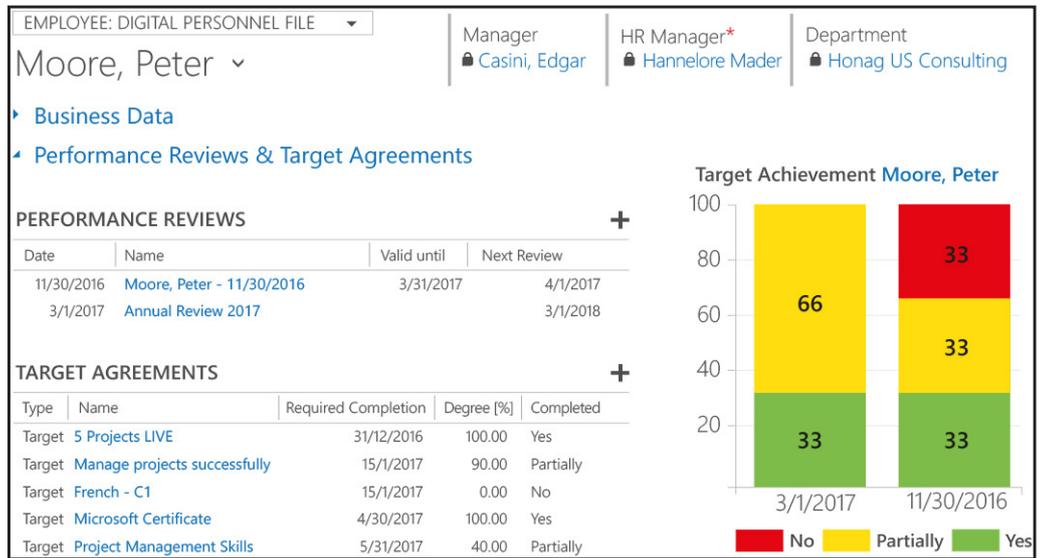
Talent Management

Performance Reviews and Goals

Staff development is vital for professional personnel work. All performance reviews, evaluations and derived target agreements are available to the HR department and the supervisor in the digital personnel file with just one click.

In addition, the system automatically informs all parties involved as soon as a specific target has been achieved and the next employee review is due to be scheduled.


Training Calendar

With the training calendar in Dynamics Talent Management, you have a company-wide overview of all planned trainings. Filter by category, for instance to view only language trainings.

Training sessions are marked on the calendar and can be moved quickly and easily, if necessary, by drag-and-drop.

Talents and Skills

Supervisors and HR Managers are provided with an up-to-date overview of existing talents and skills of all employees at all times, as well as the current professional development and further education.

Additionally, the required and current skill level of each employee can be set, guaranteeing the correct tracking of their goals.
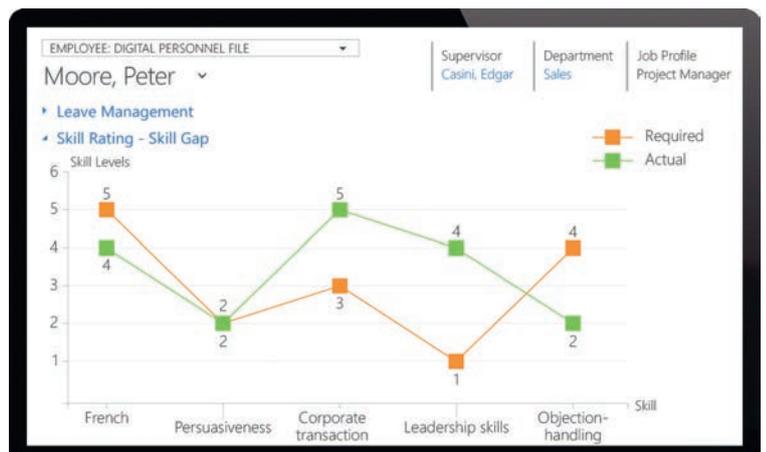
Employee Self-Service

Outlook, Browser or Mobile

You can use Dynamics HR Management in the familiar environment of your Microsoft Outlook, in your preferred browser or even your mobile devices, like smartphones or tablets.

Employee Self-Services Dashboard

Employees can access self-service functions via the Employee Self-Services Dashboard.

Leave Requests

Employees can independently submit their requests for leave to the HR department via the Employee Self-Services Dashboard, Microsoft Outlook or on mobile devices including substitution, approval and confirmation.

Additionally, the employee has an up-to-date overview of the remaining leave.

Deployed in minutes...

Dynamics HR Management is available out-of-the-box with all the features you need – activated in minutes.
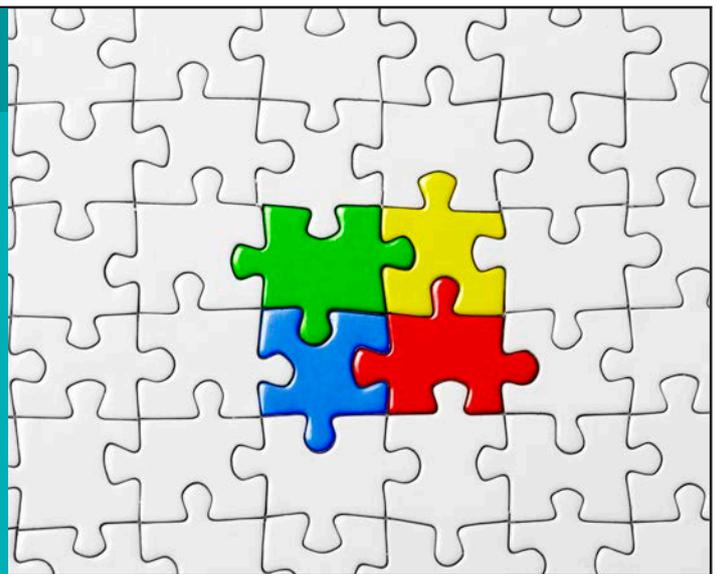
Start immediately with proven Best practice processes - confirmed by thousands of customers.

...preconfigured in minutes

The built-in Dynamics HR Management configuration wizard automatically pre-configures the solution

- to your industry,
- local employment laws and regulations,
- and of course, your preferred language.

License Model

Cloud or On Premise
Dynamics HR Management is available in the cloud or On Premise

Buy or Subscribe
You can purchase Dynamics HR Management or subscribe for a monthly fee

xRM1

www.xRM1.com   sales@xRM1.com

USA:	+1 (347) 410-9202
UK:	+44 (0)20 3239 9048
Hong Kong:	+852 8176 4882
Brazil:	+55 (21) 3942-0062
Germany:	+49 (931) 66084-111