

SHIPPING & MATERIALS HANDLING SERVICES

SHIPPING TO CCC

A move-in/move-out schedule will be implemented by GES Canada, giving priority to the Official Carrier. Only the Official Carrier will have access to the loading docks on October 22.

Shipments from other than the Official Carrier will be permitted access to the loading docks at the facility only after all materials shipped via the Official Carrier have been delivered to the designated exhibits.

Unless you can hand-carry your material, you must make materials-handling arrangements with GES Canada.

ADVANCE SHIPPING

Advance shipments to the GES warehouse will not be accepted prior to September 16 and must be scheduled to arrive no later than October 15.

► Please Note

The Advance Warehouse will be closed on October 14, 2019 for Thanksgiving.

The advantages of shipping in advance and using the services of the Official Carrier are:

- Up to 30 days advance storage;
- Coordinated delivery of your materials to the loading dock of the facility, on the appropriate move-in dates and times;
- ConsultExpo is the Customs Broker and will liaise with GES Canada, our official Materials-handling contractor to ensure that your shipment is delivered to your exhibit; and,
- On-site staff to advise and assist you from move-in to move-out.

Should you choose to use an alternate carrier, we recommend that you consign your shipment to the GES Canada advance warehouse for delivery to the facility. Advance warehouse materials-handling charges will apply for this service.

Advance shipments should be addressed as follows:

| | | |
|-------|---|---------------|
| TO: | Exhibiting Company Name | Booth # _____ |
| FOR: | Canadian Cardiovascular Congress 2019 GES c/o YRC Reimer 1725 St. François Rd. Dorval, QC H9P 2S1 Canada (514) 367-4848 | |
| FROM: | Your Company name and address | |

[Click here for a printable advance shipping label.](#)

► Please Note

- Uncrated material will not be accepted at the advance warehouse;
- Shipments must be prepaid;
- Shipments require bills of lading to be prepared to indicate the number of pieces and total weight; and,
- Please consign all courier shipments originating from outside of Canada to the advance warehouse for Customs clearance prior to delivery to the event site. Courier shipments will not be accepted on-site without prior clearance by Canada Customs.

DIRECT SHIPPING TO THE EXHIBITION

In October, GES Canada will notify selected Exhibitors of their target move-in dates and times.

Only direct shipments with prior approval from GES Canada will be accepted at the facility Tuesday, October

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22. All other direct shipments will be accepted as of 08:00, Wednesday, October 23.

SHIPMENTS ORIGINATING WITHIN CANADA

- Direct shipments to the facility must be prepaid;
- Collect shipments will not be accepted;
- In the event an Exhibitor's representative is not present when the Exhibitor's materials arrive at the facility, GES Canada will automatically unload the goods. Payment for materials-handling services will be required from the Exhibitor on-site;
- GES Canada has jurisdiction over the loading dock and exclusive operation of forklifts and other materials-handling equipment on the exhibition floor; and,
- Shipments require a bill-of-lading to be prepared to indicate the number of pieces and total weight.

SHIPMENTS ORIGINATING FROM OUTSIDE OF CANADA

- Any shipment originating from outside of Canada must be cleared through Customs. Do not ship direct to the facility without first checking with the Official Customs Broker, ConsultExpo. Please call (514) 482-8886 ext. 3 or (416) 561-7779 for further instructions. Shipments cannot be consigned to the facility or GES Canada without Customs clearance prior to delivery; and,
- Please consign all courier shipments to the advance warehouse for Customs clearance prior to delivery to the event site. Courier shipments will not be accepted without prior clearance by Canada Customs.

Freight shipped directly to the facility should be addressed as follows:

| | | |
|-------|--|---------------|
| TO: | Exhibiting Company Name | Booth # _____ |
| FOR: | Canadian Cardiovascular Congress 2019 c/o GES Canada Palais des congrès de Montréal Receiving Dock, 163 Saint-Antoine St. West Montréal, QC H2Z 1X8 Canada (514) 871-8122 | |
| FROM: | Your Company name and address | |

[Click here for a printable direct shipping label.](#)

SHIPPING FROM THE EXHIBITION

At the close of the Exhibition (Saturday 16:30), if an Exhibitor has failed to make arrangements for shipment of material, the CCC Secretariat reserves the right to route shipments via GES Canada, the Official Carrier, to a warehouse pending advice from the exhibitor. The Exhibitor will be charged accordingly.

If using courier companies (FedEx, Purolator & UPS) you must:

1. Complete the appropriate paperwork and labels for your designated courier;
2. Call to schedule the pick-up; and,
3. Fill out the GES Materials Handling Agreement.

Own Vehicles and Non-official Carriers

Vehicles will not be allowed in the loading area before the scheduled pick-up time or if material is not ready and waiting on the loading docks.