1. Select Exhibitor Badge Assignments and Additional Badge Purchase

EVEN	T INFORMATION	YOUR PROFILE
More Int Location Dates: 9	formation: Website 1: Philadelphia, Pennsylvania /21/2019 - 9/24/2019	Logins: 2
Cor	ntact the Event Organizer	205 000
TASK	${f S}$ (you have 5 tasks left to complete out	of a total 5 assigned tasks)
TASK:	S (you have 5 tasks left to complete out % Booth Payment (Final payment is due	of a total 5 assigned tasks)
TASK 3 50 3 Ru	S (you have 5 tasks left to complete out % Booth Payment (Final payment is due les & Policies (task is due 12/1/2018)	of a total 5 assigned tasks) Immediately)
TASKS	S (you have 5 tasks left to complete out Booth Payment (Final payment Is due les & Policies (task Is due 12/1/2018) Mpany Description (task Is due 6/3/201	of a total 5 assigned tasks) Immediately) 9)
TASKS 50° 3 Ru 3 Co 3 Log	S (you have 5 tasks left to complete out & Booth Payment (Final payment is due les & Policies (task is due 12/1/2018) mpany Description (task is due 6/3/201 go Upload - Exhibitor (task is due 6/3/201	of a total 5 assigned tasks) Immediately) 9)

2. Click the "Register" button (do not click "Complete Task"). Note: You will be redirected to the Convergence registration site



3. Your contact information should be pre-populated, Please review, make any updates as necessary, agree to the terms and click "Verify"

	# Dashboard
Contact Profile	* Dashudad
Please complete the following fields.	
 indicates required fields. 	
✤ First Name	Middle
* Last Name	
Prefix	Suffix
* Company	
inc.	
Address	Address 2
Street	Suit
Partel Cada	City
	Waltham
State/Province Massachusetts >	* Country United States >
+ Dhana Number	
* Email	Email CC
* 🔲 I agree to the Maritz/Experient <u>Terms of Use</u> .	-
 By registering for this event, I provide consent that my profile will be business with RAPS. I consent to receiving announcements from R. preferences. 	e stored with RAPS and shared with processors for the purpose of doing APS and that I can opt-out at any time by contacting RAPS or updating
I also provide consent to be added to an online community on RAPS resources and announcements regarding this event. I may opt out	S Regulatory Exchange at connect.raps.org for networking and related at any time on connect.raps.org.
In addition, I consent to RAPS sharing my profile information to set contacting RAPS. I am also aware that my name and mailing addre communications with them at any time by directly contacting the e	up an account on the event app and that I may opt out at any time by ess will be provided to event exhibitors and that I may opt out of whibitor.
I also hereby understand and agree to the privacy policy provided or	n RAPS.org.
(Effective 5/8/18)	
v v	erify

4. Your Dashboard will show your allotment of badges based on your exhibit booth size. Click on Add/Edit Booth Staff to assign badges. You will have the option of assigning badges only, housing only or both badges and housing.

Dashboard						
Velcome to your Dasl	hboard for R/	APS Exhibit	or Registration a	nd Housing!		
From here you may re	quest hotel r	ooms, regis	ter/manage you	r of and review financials.		
Manage Group	ge Group Add/Edit Booth Staff 🔶			Group Financial Summary		
Registration Activity				Registration Total	\$0.00	
Completed	Inc	omplete		Room Total	\$0.00	
0	0			Booking Total	\$0.00	
Registration Type(s)	Allotment Total	Total Registered	Allotment Available	Payments	\$0.00	
Exhibitor Booth Only	3	0	3			
Exhibitor Full Conference	1	0	1			
Hotel Reservation			Add Room 🕂			
Reservation Activity						
Completed	Inc	omplete				
0	0					
Contact Profile			Edit 🔺			
View Completed						
Link to Exhibitor Portal Site Go! >						
	_	_	_			

If you wish to register the individual showing as the main point of contact, click on the "Register" button. To add individuals, click on "Add New Person" and follow the prompts.



Once your allotment of badges has been used, you will have the option of purchasing additional badges simply by adding additional staff and selecting the exhibitor only or full conference.

Hotel Reservation

1. Select "Add Room" on the Hotel Reservation section



2. Select your check-in and check-out dates, number of room and number of guests. Click on "Refresh Results" to see available hotel options and follow the prompts to complete your reservation.

Room Search			🎢 Dash	board
✓ Hotel Search Criteria				
Arrival	Rooms		Guests/Room	
2019-09-22	1		• 1 •	
Departure				
2019-09-24	· ·			
Q Refresh Results				
Arrival: 9/22/2019 Departure: 9/24/2019 Rod	oms: 1 Guests/Room: 1		٦	Filter
	Philadelphia Marriott Downtown 🚯 Distance 0.2 miles from Pennsylvania Convention Center	Hotel Features 착 🍋 ゔ 🍝 🏛	Rates Start At \$259.00 ⊞ View Rooms	
	Courtyard by Marriott Downtown 🚯			
	Distance	Hotel Features	Rates Start At \$249.00 🖽	
	0.1 miles from Pennsylvania Convention Center	そ 〒 沙 下	View Rooms	
	Residence Inn Philadelphia City Cente	er 🔁		
the same of the same of the same of	Distance	Hotel Features	Rates Start At \$239.00	
	Convention Center	-4:	View Rooms	

For assistance with registration you may:

Call Customer Service toll free at 301-770-2920 ext. 200

E-mail Customer Service at raps@raps.com