



Wire Transfer Instructions

NAFSA will apply your payment when it receives notification from our bank that the funds have been received. This can take up to a week. Keep this delay in mind when considering payment deadlines. Please be sure to include an invoice number, member number, or name in the wiring instructions to assist us in properly identifying your payment. Following the below instructions will assist us in properly applying your payment when it is received and avoid any further delays. Thank you.

1. Fill out the appropriate form for the NAFSA service you are purchasing.
Examples: Membership application or invoice, **Exhibitor contract**, Conference registration, Special Events request, etc.
Clearly mark on this form that you will be paying by wire transfer.
2. Mail, fax, or email form to:
NAFSA Wire Transfers
Attn: Accounting Department
1307 New York Ave. NW 8th Floor
Washington, DC 20005

Fax: (202) 737-3657

Email: Accounting@nafsa.org
3. Wire money to:
SunTrust Bank
1445 New York Avenue
Washington, DC 20005

Routing number: 061000104
Swift code: SNTRUS3A
Account number: 206584288
Account name: NAFSA: ASSN OF INTERNATIONAL
EDUCATORS OPERATING ACCOUNT

U.S. Bank accounts are not identified with an IBAN number.
4. Notify NAFSA that the wire has been sent.
Email: Accounting@nafsa.org
Phone: (202) 737-3699 X2560

Thank you for your assistance in this process and we look forward to your continued support of NAFSA.