

SAFe Summit

Exhibitor Appointed Contractor Form

This form needs to be completed if your company plans to use a decorator other than our official general service contractor, Freeman Company, or exhibiting company personnel to erect your booth or stand.

NOTE: *Proof of general liability insurance on the third party vendor and the exhibiting company is required. If you choose to use an Exhibitor Appointed Contractor (EAC), you must submit this form along with a copy of the Liability Insurance Certificate from the EAC by **August 30, 2019**. EACs who have not supplied a copy of their insurance certificate by this date will not be admitted to the Exhibit Hall until the certificate is produced.*

EXHIBITOR APPOINTED CONTRACTOR INFORMATION

Exhibitor Company Name: _____

Booth Number: _____

Exhibitor Contact Name & Title _____

Exhibitor Address _____

Telephone: _____ Email: _____

Exhibitor Appointed Contractor (EAC) to be used: _____

EAC Address: _____

EAC Contact person: _____

EAC Telephone: _____ EAC Email: _____

Please return form to: Karen.Lewison@scaledagile.com