

# APIC22

INDIANAPOLIS, IN  
June 13-15

## EXHIBITOR PROSPECTUS







# APIC22

INDIANAPOLIS, IN

## June 13-15

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The mission of the Association for Professionals in Infection Control and Epidemiology, Inc. (APIC) is to create a safer world through prevention of infection. The association's more than 15,000 members direct infection prevention programs that save lives and improve the bottom line for hospitals and other healthcare facilities. APIC advances its mission by pursuing the strategic goals of patient safety, implementation science, competencies and certification, advocacy, and data standardization. Visit APIC online at [www.apic.org](http://www.apic.org).



### Key Contacts

#### Exhibits

**Meagan Keller, Exhibits Manager** | 703-964-1240, Ext. 260  
**Melissa Charity, Exhibits Services Manager** | 703-964-1240, Ext. 170  
**Alison Bashian, Exhibit Sales** | 703-964-1240, Ext. 280  
[APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com)

#### Sponsorship

**Andrea Schermerhorn, Sponsorship Manager** | 301-658-2042  
[aschermerhorn@sponsorshipboost.com](mailto:aschermerhorn@sponsorshipboost.com)

#### General Service Contractor - Freeman

**Exhibit Services Department** | (888) 508-5054 | [ExhibitorSupport@freeman.com](mailto:ExhibitorSupport@freeman.com)

#### Official Housing Bureau - MCI USA

The APIC 2022 Housing Bureau is MCI USA. It is the ONLY official housing bureau for the APIC Annual Conference and handles all hotel reservations. Reservations may be made through our official link which will be posted on the Annual Conference website in January.

Any communications coming from MCI USA will be from "apic@mcievents.com" or identified as "APIC 2022 - MCI USA". Emailed hotel reservation acknowledgments will be from "apic@mcievents.com", the official housing provider for APIC's 2022 Annual Conference in Indianapolis. Please do not give your credit card information or make any reservations with any other housing bureau, housing company or convention housing/travel company appearing to represent Indianapolis, APIC, and/or the APIC 2022 - MCI USA.

**APIC's 2022 Annual Conference will take place June 13-15 in Indianapolis, IN. The conference will be in-person with virtual components so that registrants are offered the flexibility to attend either in-person or online.**



## What are the benefits of this type of event?

The benefits of an event that is both **in-person** and **online** are flexibility; more powerful sponsorship opportunities; improved return on investment; valuable data and metrics; increased marketing pipeline; and the potential to draw a larger crowd because there are both in-person and virtual attendees.

The Annual Conference will feature enduring on-demand content several months after the completion of the conference. Those who attend the event online will have access to a live stream of the plenary sessions and select concurrent sessions, as well as on-demand presentations, which are available to all attendees. Exhibitors will also be able to connect with online conference attendees via a virtual exhibitor resource center featuring links, downloadable resources and contact information.

The health and wellbeing of attendees, sponsors, exhibitors, speakers and staff are paramount, and we are working closely with the city of Indianapolis, local hotels and the Indiana Convention Center on COVID-19 safety protocols. APIC will announce what COVID safety protocols and any testing/vaccination requirements that will be in place for right of entry to the conference by January 19, 2022.

## Our Planning

Throughout the past several months, we have been guided by local and national public health experts and public health ordinances, and we have closely followed the work of researchers to deepen our understanding of COVID-19. APIC members have provided input as part of our program planning. They have also taken seriously the responsibility to develop engaging virtual courses and continue to refine their approaches in response to our member feedback. We have held regular forums with members of our staff and APIC Strategic Partners to share updates and respond to questions. We have also engaged the members of our Board of Directors who have advised us as we developed our plans.

We will continue to monitor the state of the pandemic and may find it necessary to adjust at a future time. We also encourage you to visit APIC's COVID-19 Resource webpage. If you have any additional questions, please contact Meagan Keller at [mkeller@conferencemanagers.com](mailto:mkeller@conferencemanagers.com) for exhibits and Andrea Schermerhorn at [aschermerhorn@sponsorshipboost.com](mailto:aschermerhorn@sponsorshipboost.com) for sponsorships to answer your questions.

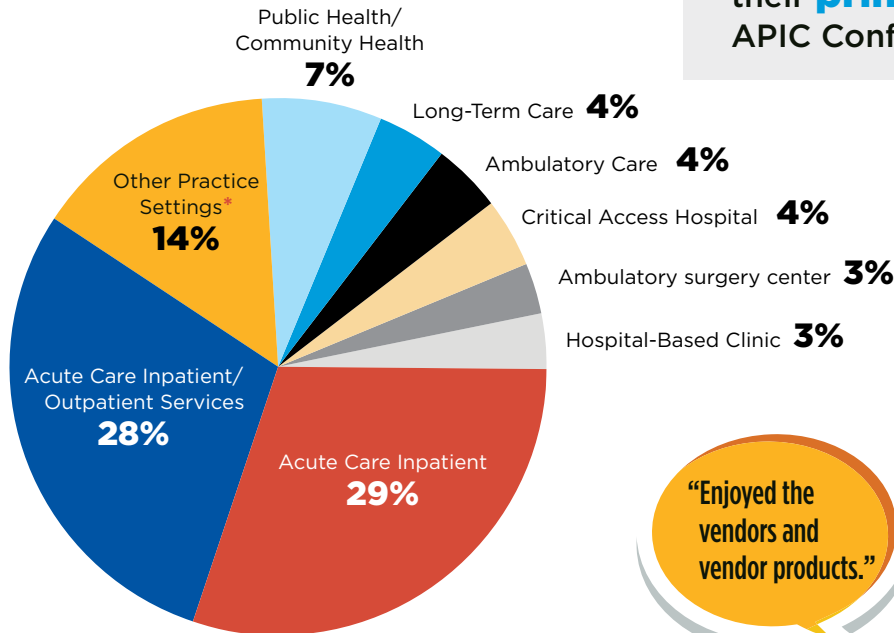
## APIC Delivers on Your Investment by Providing:

- **The largest annual gathering of infection preventionists** who influence product/service evaluation and purchasing for healthcare facilities.
- **A complimentary post-event attendee list** to keep the conversation going after the event. (Attendee list includes company name, contact name and mailing address. APIC does NOT distribute phone, fax or e-mail.)
- Opportunities to drive your product or service through **pre- and post-event promotions**.
- **Exclusive exhibit hall hours**, which provide uninterrupted networking time. Workshops and educational sessions are not scheduled during these times, thereby eliminating any competition to the Exhibit Hall. Condensed exhibit hours keep traffic high and the need for additional exhibit staff low.
- **Complimentary lunch in the exhibit hall for attendees**, so they don't have to leave the convention center. This allows them to maximize their time spent with exhibitors.
- **Quality leads** from dedicated infection prevention and control professionals who are eager to learn about your products and services to improve outcomes in their facilities.

Please check the APIC 2022 Annual Conference website in January for up-to-date information on COVID safety protocols and any testing/vaccination requirements that will be in place for right of entry to the conference in June.

# APIC Attendee Demographics

## Practice Settings



\*Other Practice Settings listed at 2% or fewer include: Academic, Industry, Pediatric, Consultant (Self-Employed), Behavioral Health (Inpatient Mental Health and Rehabilitation), Veterans' Affairs, University/School, Clinic/Outpatient Services, Long-Term Acute Care, Federal/Legislative/Regulatory, Dialysis Center, Military, Correction/Detention, Association, Home Care/Hospice, Consumer Advocacy Group, Dental Practice, Disaster/Emergency Preparedness

"Enjoyed the vendors and vendor products."

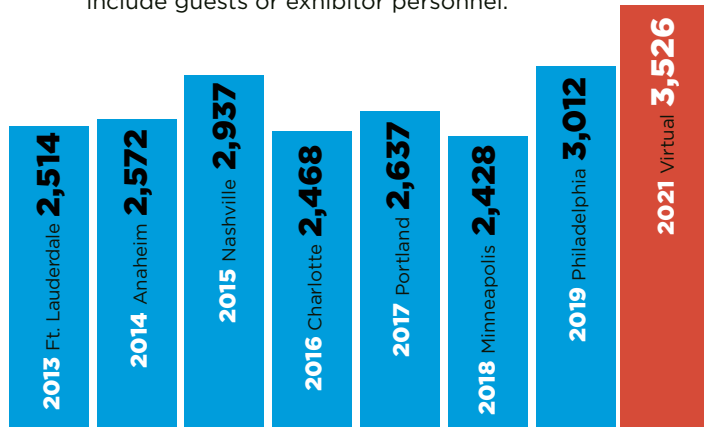
Attendees rank the **Exhibit Hall** as one of their **primary reasons for attending** the APIC Conference.

## APIC's Annual Conference brings together professionals from across the healthcare continuum, including:

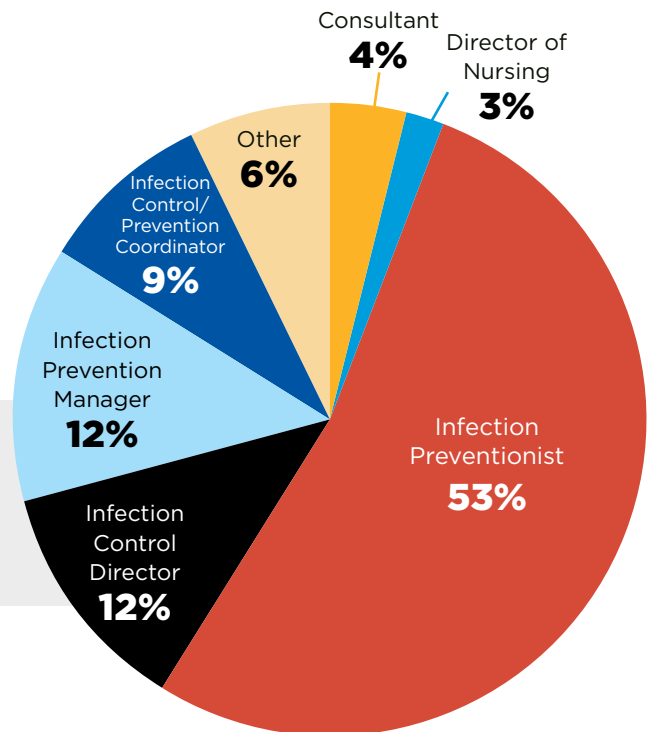
- Infection Preventionists
- Epidemiologists
- Healthcare Executives
- Laboratory Technologists
- Microbiologists
- Nurses
- Physicians
- Public Health Professionals
- Quality and Patient Safety Professionals
- Clinical Pathologists
- Chief Medical Officers
- Chief Nursing Officers
- Any healthcare professional whose responsibilities include the prevention of infection

## Past Conference Attendance

Figure includes clinical attendees only—does not include guests or exhibitor personnel.



## Job Function



Infection Preventionists from around the world are expected to attend APIC 2022 in Indianapolis, IN.

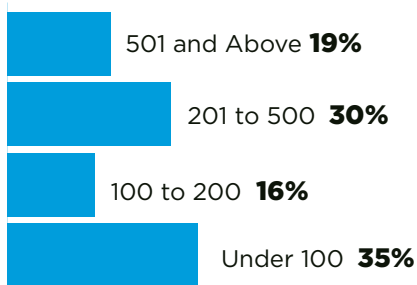


## Attendees are looking for companies like yours who offer products and/or services in areas such as:

Air purification • Ambulatory care • Ambulatory surgery centers • Antimicrobial agents • Antiseptics • Bacteria testing • Biohazardous/waste management • Bioterrorism • Blood collection • Catheters • Environmental hygiene monitoring • Epidemiology • Fluid control products • Gloves, gowns and masks • Hand cleansers and sanitizers • Hand hygiene compliance • Healthcare construction & renovation • Home care and hospice facilities • Immunizations • Infection prevention • Infectious disease • Isolation rooms • Multidrug resistant organisms • Pandemic preparation • Patient safety • Public reporting • Respirators • Sharps safety • Smallpox testing and vaccines • Sterilization and disinfection • Surveillance software • Ventilator-associated pneumonia • Water purification • Wound management

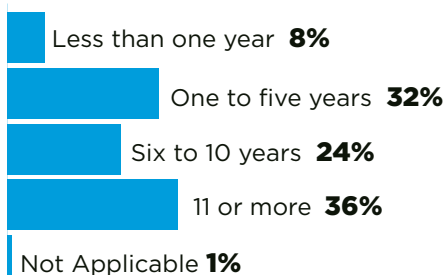
APIC exhibitors gathered **28,622 leads** during past conferences—an average of **141 leads each**.

### Number of Beds



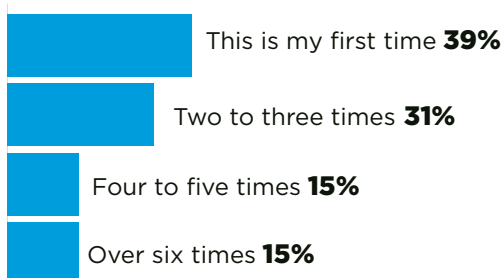
**Leads obtained at APIC's Annual Conference will deliver your ROI!**

### Number of Years in Infection Prevention and Control



**"I will remember the Exhibit Hall the most!"**

### Number of Times Attendees Have Attended the APIC Annual Conference



**"I'll remember all of the new people and feeling of being part of a bigger picture most about the APIC Conference."**

## Our Attendees Say it ALL!



# Past APIC Annual Conference Exhibitors

Is your competitor on this list?

Established in 2007, the APIC Strategic Partner Program (SPP) is a formal, mutually beneficial partnership between APIC and industry partners united in the common goal of furthering the field of infection prevention and control (IPC). Our partners play an integral role in supporting the many APIC programs and services that make APIC membership invaluable. Through this program, APIC aims to bring industry closer to the table and provide a platform of access and collaboration with our members.

2XL Corporation  
**3M Health Care\*\***  
Abatement Technologies  
ABM Healthcare  
activTek Health Solutions  
Adhezion Biomedical  
Advance Medical Designs  
Advanced Input Systems  
Advantage Medical  
Advantage Support Services  
Adventa Health  
**Aerobiotix, Inc.**  
Aesculap  
Agency for Healthcare Research and Quality (AHRQ)  
Agility Health, Inc.  
Aionx Antimicrobial Technologies  
AirPHX Health  
ALK  
Allapure LLC  
Ambu  
AMD Medicom Inc.  
American Contract Systems (ACS)  
American Infection Control, Inc.  
American Ultraviolet  
AMG Medical  
AMR Services  
Amsino International, Inc  
Andersen Products  
Angelini Pharma, Inc.  
AORN, Inc. (Association of periOperative Registered Nurses)  
APEX STEAM TECHNOLOGIES  
APK Technology Co., Ltd.  
APIC Consulting Services, Inc.  
AquaMedix LLC  
aqua-tools  
**ARAMARK\*\***  
Asolva  
ASSE International  
Avanos  
B&B Medical Products  
B. Braun Medical  
Barclay Water Management, Inc.  
Basin Glove  
**BD\*\***  
BioFire Diagnostics, LLC  
bioMerieux, Inc.  
Bioquell, Inc.  
Bioscience International, Inc.  
BioScience Laboratories  
BioVigil  
Boehringer Laboratories, LLC  
Boston Scientific  
BOWMAN Dispensers  
**Cantel Medical Corp.\*\***  
Cardinal Health  
Cardno ChemRisk  
Carpenters International Training Fund  
Case Medical, Inc.  
CASPR Group  
CDC National Center for HIV, STD, & TB Prevention  
CenTrak Inc.  
Cepheid  
Certification Board of Infection Control  
Cerus Corporation  
Chicago Faucets  
**Cintas Corporation\*\***  
CIVCO Medical Solutions  
Clarus Medical, LLC  
Clean Hands Safe Hands  
Cleanis, Inc.  
CleanScan LLC  
Cleanspace Technology  
ClorDiSys Solutions, Inc  
**Clorox Healthcare\*\***  
Coloplast  
Compliance Demo Area  
Condair  
CONDUENT  
Construction Infection Control Training Institute  
Construction Specialties  
Construction Specialties, Inc.  
Contec, Inc.  
ConvaTec  
Cooper-Atkins Corporation  
Covalon Technologies Inc.

**CS Medical, LLC\*\***  
Cupron Medical Textiles  
Cupron, Inc  
Cura Surgical, Inc.  
Current Technologies, Inc.  
Curtain Care Plus  
Custom Ultrasonics, Inc.  
DebMed/SC Johnson Professional  
Dimer LLC  
**Diversey\*\***  
DQE  
EarthSafe Chemical Alternatives  
Ecolab  
ECRI  
ECRI Institute  
Elliott-Lewis  
Eloquent Healthcare  
E-Mist  
EMist Disinfection Solutions  
EMSL Analytical, Inc.  
Encompass Group, LLC  
Energenics Corporation  
Entrotech life sciences (ELS)  
PrevahexCHX  
Environmental Safety Technologies  
EOS Surfaces, LLC  
**Essity**  
Esterline Interface Technologies  
Ethicon  
Eurofins EVIC Product Testing  
Romania S.R.L.  
Exergen Corporation  
fiteBac SkinCare, LLC  
Follett, LLC  
FRANKE  
FreshAire UV  
GAMA Healthcare Ltd.  
GE Healthcare  
Geerpes Inc.  
GenePOC  
Germitec  
GETT North America LLC  
Glo Germ Company  
**GOJO Industries, Inc.\*\***  
GOVSYSTEM  
GP PRO (Georgia-Pacific Professional)  
Halomine, Inc.  
Halosil International, Inc.  
Halyard Global Products  
Hardy Diagnostics  
Harris Healthcare  
Healthcare Construction Management  
Healthcare Hygiene Magazine/  
Keystone Media Inc.  
Healthcare Laundry Accreditation Council  
Healthcare Purchasing News  
Healthmark  
HealthySole Footwear Disinfection  
HEINE USA Ltd.  
Henkel Corporation / Dial Professional  
Hepacart  
HERC RENTALS  
Hillyard, Inc.  
Hollister Incorporated  
Hospital Safety Solutions  
HP Inc.  
HRA Healthcare Research & Analytics  
Hygie  
Hygienea  
Hygienically Clean Linens and Uniforms  
IAHCSMM  
ICP Medical  
ICU Medical, Inc.  
IDEXX  
iHealth  
Immuware  
Indigo-Clean  
Infection Control Today  
Innovative Sterilization Technologies, LLC  
Inova Health System  
Inpro  
Intelligent Observation  
Interrad Medical  
Intersurgical, Inc.  
Irrimax Corporation  
Irtronix, Inc.  
Johnson & Johnson  
Key Source International

Key Surgical, Inc.  
Kikkoman Biochemifa Company  
Kinnos  
Konduto ApS  
Kurin, Inc.  
Kwalu  
Laborie  
Legionella Specialties  
LifeFlow  
LifeSync  
Lighthouse Environmental  
Infection Prevention  
LiquiTech  
LocknCharge  
MAC Medical Supply Company  
Magnolia Medical Technologies  
Man & Machine, Inc.  
Maxair Systems  
Medegen Medical Products  
Medical Indicators  
Medline  
**Medline Industries, Inc.**  
Medspace  
Medspace Exploration  
MEDtegrity Healthcare Linen & Uniform Service  
MEIKO  
**Metrex Research**  
Microchem Laboratory  
Micro-Scientific Industries, Inc.  
Mintie  
Mobile Instrument Service & Repair, Inc.  
Molekule  
Molnycke Health Care  
Mountain Cloud, LLC  
Myers Devices, LLC  
Nanosonics, Inc.  
NBC Meshtec Inc.  
NCL, Inc.  
Nephros  
Nevoa Inc.  
NEXT Medical Products  
Next Science  
NIOSH/National Personal Protective Technology Lab  
NITTA M&T (THAILAND) CO., LTD.  
Nozin  
Nuvo  
Nuvo Surgical  
O2COOL, LLC  
Olympus America, Inc.  
OM Halyard Global Products  
On the Right Track Systems, Inc.  
oneSource Document Management Service  
Operating Room Innovation  
Ophardt Hygiene Technologies, Inc.  
Owens & Minor/Halyard  
**Pall Medical\*\***  
Parasol Medical  
PathO3Gen Solutions  
**PDI\*\***  
Peel Away Labs, Inc.  
Pennsylvania Patient Safety Authority  
Performance Logic, Inc.  
Petriss  
Phigenics  
Philips Healthcare  
PhoneSoap  
PICC Guard  
Prescient Surgical, Inc.  
Presientx  
Prime Medical  
Process Cleaning Solutions, Ltd.  
**PurpleSun\*\***  
Pursuit Vascular, Inc.  
R&R Lotion, Inc.  
ReadyDock, Inc.  
RepScrubs  
Retractable Technologies, Inc.  
RGF\* Environmental Group, Inc.  
Richmar  
RLDatix  
Royce Rolls Ringer  
Rubbermaid Commercial Products  
R-Water, LLC  
RyMed Technologies, LLC  
R-Zero

San-I-Pak Pacific, Inc.  
Sanipur US LLC  
Sanus Solutions  
Saraya Healthcare USA  
SC Johnson Professional  
Scanlan International Inc.  
Seal Shield, LLC  
Semmel Health Sdn Bhd  
Sepsis Alliance  
Sign 4, LLC/ISOSign  
Sientia Inc.  
Single Use Surgical  
Singulex Inc.  
Sizewise  
Sklar Instruments  
Skytron  
Smiths Medical  
Sodexo Medical  
Solaris Disinfection Inc.  
Special Pathogens Laboratory  
Square Scrub  
SR Scales by SR Instruments Inc.  
Standardized Sanitation Systems, Inc.  
STARC Systems Inc  
StatSeal (Biolife, LLC)  
SteraMist by TOMI  
Stericycle, Inc.  
**Sterifre Medical, Inc.\*\***  
Steriliz UV Disinfection/RDUVC  
STERIS Corporation  
Stethoscover  
Strongarm Healthcare  
Stryker  
Super Brush LLC  
Surfacide  
SurgiMark  
Swan Valley Medical, Incorporated  
Symmetry  
Synexis Biodefense  
T2 Biosystems, Inc.  
Teleflex  
Terragene  
TG3 Electronics  
The Joint Commission  
The McMahon Group  
The Patients BodyGuard  
The Roman Healthcare Group  
The Ruhof Corporation  
The Society for Healthcare Epidemiology of America  
TheraDoc Premier  
Theraworx Protect by Avadim Health, Inc.  
TIMERTAG  
Tork, an Essity Brand  
Trinity Guardian  
**Tru-D SmartUVC\*\***  
Trusted Water, LLC  
TSI, Inc.  
TSO3 Corporation  
UI Medical, LLC  
UltraViolet Devices, Inc.  
UMF Corporation / PerfectCLEAN  
University of Providence  
**United Brotherhood of Carpenters\*\***  
Ushio America, Inc.  
UV Angel  
UVD Robots Americas  
Vecna  
VigiLanz Corporation  
Vi-Jon  
Vioguard, Inc.  
Virox Technologies, Inc.  
VitaFlex Soft-stretch Hoods  
Vitalacy  
Water Control Corporation  
Watts Water Technologies  
Wello Inc.  
Wolters Kluwer  
Xanitos, Inc.  
Xenex

\*\*Denotes current APIC Strategic Partner Plus  
Bold denotes current APIC Strategic Partner



## Reserve Your Booth

1. Go to [annual.apic.org](http://annual.apic.org)
2. Click "Exhibit," then "For Exhibitors."
3. Complete the Application for Space. If your company isn't listed on the website please type in the company name and click continue.
4. At the end of the online application process, you'll be asked to pay a 50% deposit of your anticipated booth fees. The following payment options are accepted online.

**CREDIT CARDS:** Amex, Visa, and MasterCard

**CHECK:** Select the "check" payment option at the end of the online application process and make the check payable to "APIC" and mail to: APIC 2022 Exhibits Department, 5500 Cherokee Avenue, Suite 550, Alexandria, VA 22312

**All booths are standard 10'x 10' (minimum rental) units or multiples thereof.**

### Linear Booth Space

Individual 10' x 10' linear booths may be combined to create 10' x 20', 10' x 30', 10' x 40', etc. spaces. To calculate the total booth cost, simply multiply the total square footage by \$33.00. Be sure to include any corner premium fees that may apply.

**\$200 corner premium applies to any corner linear booth space.**

**\$3,300** per 10' x 10' space

### Island Booth Space

**\$17,000** per 20' x 20' island  
**\$25,500** per 20' x 30' island  
**\$34,000** per 20' x 40' island  
**\$38,250** per 30' x 30' island  
**\$51,000** per 30' x 40' island  
**\$68,000** per 40' x 40' island  
**\$85,000** per 30' x 50' island  
**\$102,000** per 40' x 60' island

To calculate the total booth cost, simply multiply the total square footage by \$42.50.



### Booth Package Details

- **Four complimentary exhibitor booth staff registrations** per 10'x10' booth: Badge type allows access to the Hall only. Additional badges may be purchased.
- **Exclusive Exhibit Hall hours:** No educational sessions will be held during this time.
- **Booth identification sign:** Complimentary 7" x 44" ID sign with company name and booth number.
- **Complimentary Exhibit Hall Only VIP passes for clients:** 20 passes per company.
- **Draped back wall and side rails.**
- **24-hour perimeter security services.**
- Company name, description, product, and brand name listing in **onsite Exhibitor Directory**, as indicated in the application and contract for exhibit space. *Subject to printing deadline.*
- **Enhanced virtual listing in the exhibitor resource center to include:** booth banner, logo, three web links, three PDF files uploads, one company video, one booth giveaway promotion button, company description, and product categories.
- **Ability to rent the APIC 2022 pre-show attendee list:** Only signed-up exhibitors are permitted to rent the pre-show attendee list. The service manual will contain an order form for the list. APIC does not distribute attendees' phone, fax, or email addresses in attendee lists. This information, however, may be captured when attendees visit your booth and you scan their badge using a lead retrieval unit. Lead retrieval units may be rented using the order form found in the exhibitor service manual.
- **Complimentary one-time use of the APIC 2022 post-show attendee list:** Exhibitors are automatically sent the list within two weeks of the show. APIC does not distribute attendees' phone, fax, or email addresses in attendee lists.
- **Preferred selection time to reserve booth space for the 2023 APIC Annual Conference** (June 26 - 28, in Orlando, FL) before space opens to non-exhibiting companies.

Upgrades available for the virtual resource center include:  
**Lead Retrieval \$350**  
**Product Showcase \$250 per product**



**Before Submitting:** Please read the enclosed exhibit rules and regulations prior to submitting a signed contract. Also review the floor plan enclosed in this prospectus, as well as the online floor plan at [apic.org/2022floorplan](http://apic.org/2022floorplan).

**After Submitting:** Once your contract is received, a booth confirmation will be emailed to the contact's email provided within 10 business days.

**Reservation Deadline:** There is no deadline to reserve a booth. APIC will continue to sell booths until the Hall sells out. Potential exhibitors are encouraged to submit applications early so they secure their booth of choice and to ensure a listing in the exhibitor directory. The deadline to be listed in the exhibitor directory is **April 1, 2022**. Any application received after this date will be processed; however, it may not be listed in any onsite publications.

**Cancellation Policy:** Any exhibitor who cancels all purchased booth space (in-person exhibit and virtual presence) on or prior to March 4, 2022, will forfeit and pay to APIC, as liquidated damages, a sum of money equal to 50% of the full price of said exhibitor's booth space. All exhibitors who purchase an in-person exhibit booth will also receive access to a virtual exhibitor resource page featured in the exhibitor resource center on APIC's virtual platform. Any exhibitor who cancels all their booth space after March 4, 2022, will forfeit and pay to APIC, as liquidated damages, a sum of money equal to 100% of the full price of said exhibitor's booth space. In the event of a default by the exhibitor, as set forth in the previous sentence, the exhibitor shall forfeit, as liquidated damages, the amount set forth above, regardless of whether Show Management enters into a further lease for the space involved. Cancellation requests must be submitted in writing to the Exhibits Manager. In the event that APIC 2022 transitions to a virtual conference, exhibitors could choose to either receive a full refund or transfer to a virtual booth.

**Space Reduction:** Should an exhibitor reduce the size of its contracted booth space on or before March 4, 2022, a 10% service charge of the original contract price will be assessed by APIC. Payment previously received will be applied to revised booth fee balance. Any remaining balance less the revised space fees and 10% service charge will be refunded up to a maximum of \$5,000. After March 4, 2022, an exhibitor is permitted to reduce the size of their contracted space; however, no refunds will be given and there will be no service charge. Show Management has the right to reassign the exhibitor to a different booth space based on revised size requirements. Space reduction requests must be submitted in writing to the Exhibits Manager.

**Booth Selection:** After logging in to the booth application, select your booth from the drop-down list of available booth spaces. If you need multiple booth spaces to accommodate a larger exhibit space please contact [APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com). APIC does not permit End-cap booths, meaning a 10' x 20' booth that is exposed to aisles on three sides. APIC does not permit exhibitors to purchase linear booth spaces that are across the aisle or diagonal from one another. Individual 10' x 10' linear booths may be combined to create 10' x 20', 10' x 30', 10' x 40', etc. spaces. To calculate the total booth cost, simply multiply the total square footage by \$33.00. Be sure to include any corner premium fees that may apply.

## Questions?

APIC 2022 Annual Conference Exhibits Department  
5500 Cherokee Avenue, Suite 550  
Alexandria, VA 22312  
Phone: 703-964-1240 ext. 170  
Fax: 571-730-3072  
[APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com)





## Badge Allotments

Badge Type	Number of Badges included per 10'x10' space*	Exhibit Hall Access	Education Session Access	Ability to Earn Continuing Education for Attending Sessions	Conference Materials (totebag, program, proceedings, etc.)	Lunch & Welcome Reception
<b>Exhibitor Registration</b>	4	Yes	No	No	Exhibitor Directory Only	No Access Included <i>(Select concession stands will be open for lunch.)</i>
<b>Additional Exhibitor Registrations</b> (\$179)	unlimited	Yes	No	No	Exhibitor Directory Only	No Access Included <i>(Select concession stands will be open for lunch.)</i>
<b>Full Conference Registration</b> (\$699 until 5/2, \$799 after 5/2/22)	0	Yes	Yes	Yes	Yes	Full Access

\* For example, a 10'x20' space would be entitled to eight exhibitor registrations.

## Exhibit Hall Schedule

<b>Saturday, June 11</b>	<b>8 AM-5 PM</b>	Exhibitor Installation
<b>Sunday, June 12</b>	<b>8 AM-5 PM</b>	Exhibitor Installation
<b>Monday, June 13</b>	<b>7-8 AM</b>	Exhibitor Installation
	<b>8-10 AM</b>	Show Management Booth Inspections/Show Ready Preparations
	<b>10:30 AM-1:30 PM</b>	Exhibit Hall Open <i>(exclusive time)</i>
<b>Tuesday, June 14</b>	<b>11:15 AM-2:15 PM</b>	Exhibit Hall Open <i>(exclusive time)</i>
<b>Wednesday, June 15</b>	<b>10:30 AM-1 PM</b>	Exhibit Hall Open <i>(exclusive time)</i>
	<b>1-7 PM</b>	Exhibitor Dismantle
<b>Thursday, June 16</b>	<b>7-10 AM</b>	Exhibitor Dismantle

*This schedule is tentative and subject to change. If the official exhibit hall schedule changes, all exhibitors will be notified in writing. A final schedule will be included in your Exhibitor Services Manual and posted on the APIC website.*

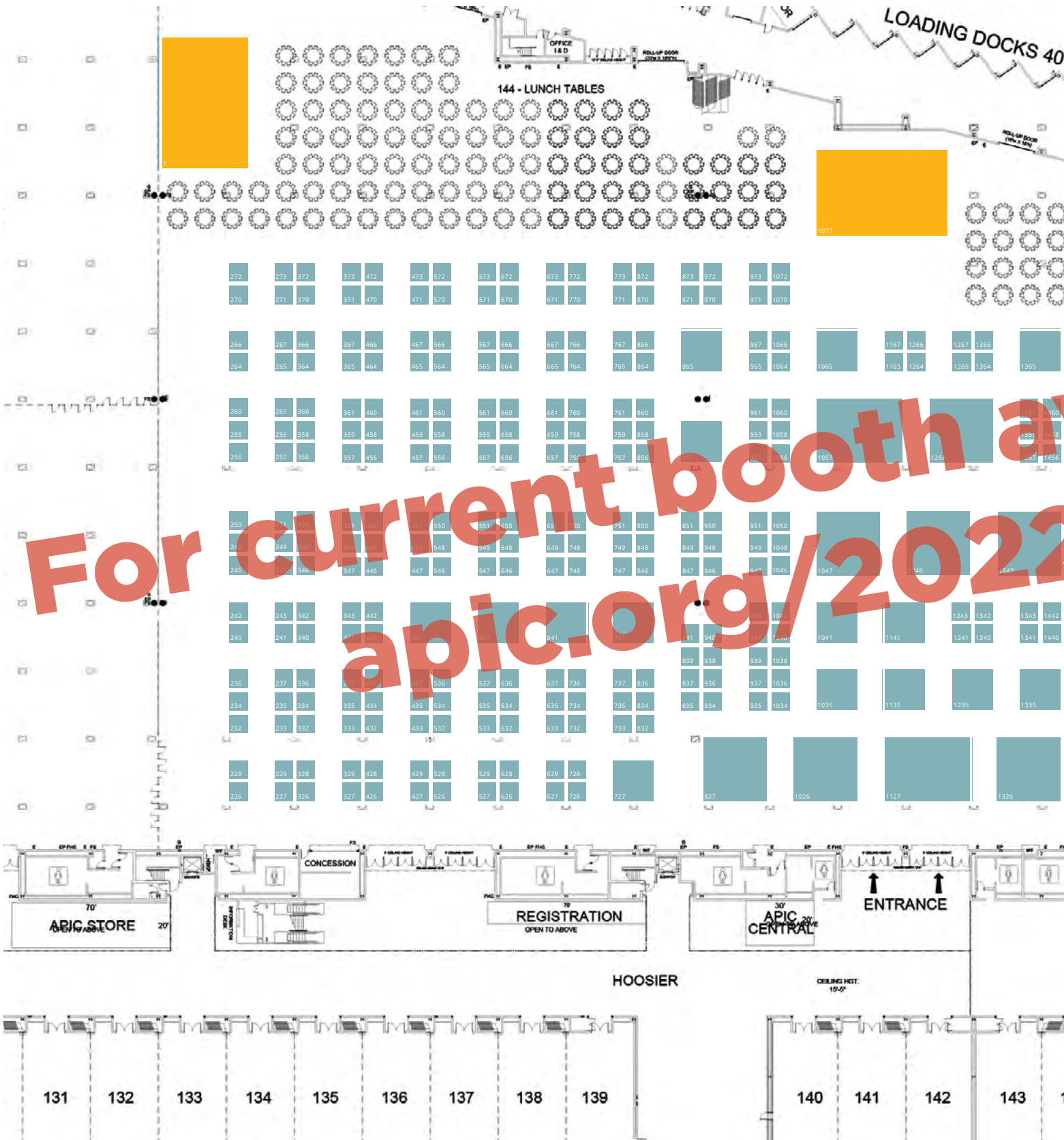
## General Service Contractor

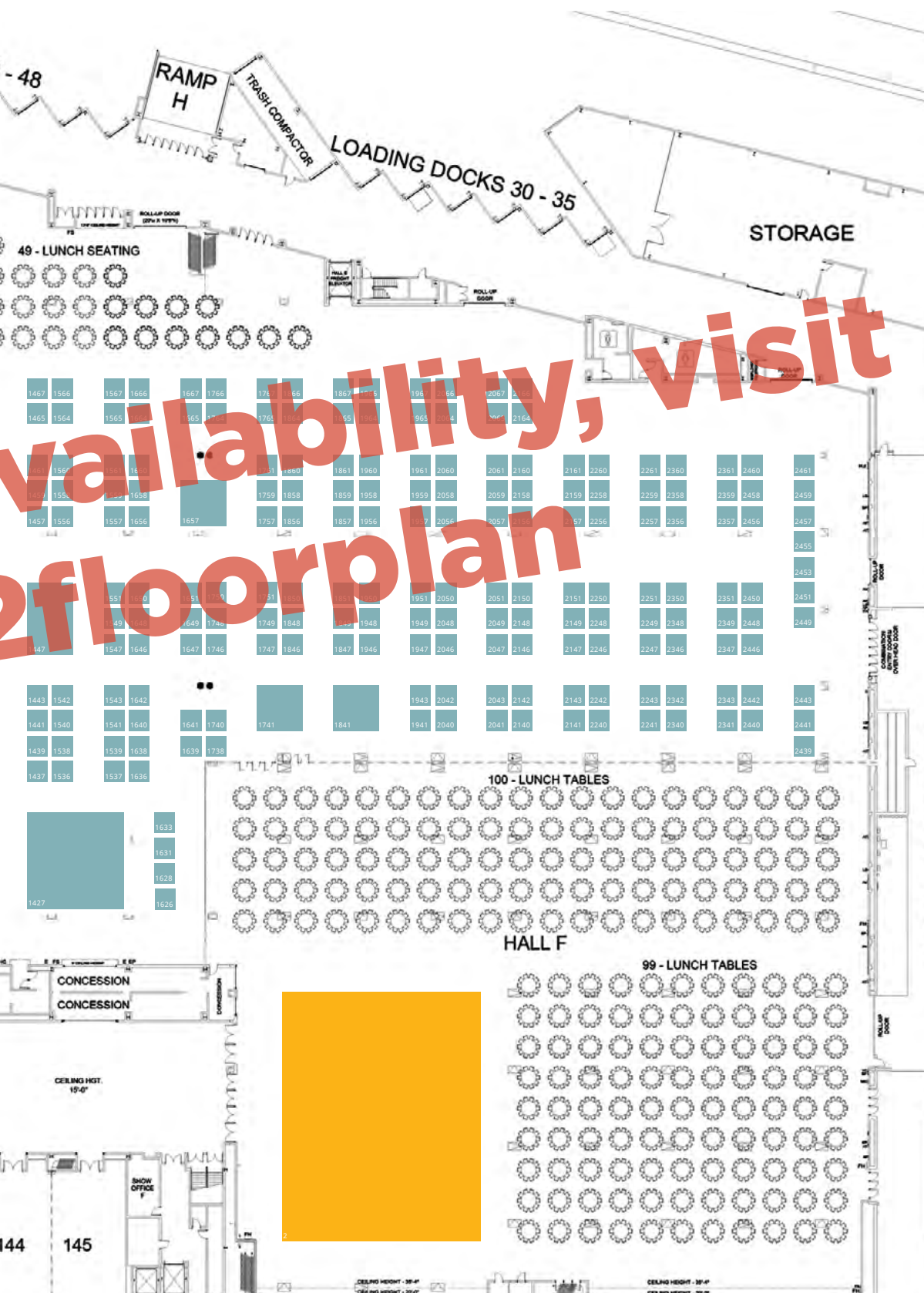
Freeman is the official general service contractor for APIC 2022 and will provide all services in the exhibit area. Freeman can be reached at (888) 508-5054 or [ExhibitorSupport@freeman.com](mailto:ExhibitorSupport@freeman.com). Complete information, instructions and schedule of prices regarding shipping, drayage, labor for installation and dismantling, electrical service, furniture, etc., will be included in the exhibitor services manual that will be posted on the Freeman website ([www.freemanco.com](http://www.freemanco.com)) in March 2022.

An exhibitors' service center will be maintained during applicable hours to facilitate services requested for additional needs of exhibitors. Exhibitors are responsible for all information provided in the exhibitor services manual.



# APIC22 Exhibit Hall Floorplan





This floorplan is subject to change. For an up-to-date floorplan showing availability, visit [apic.org/ 2022floorplan](http://apic.org/2022floorplan) frequently throughout the year.

**BOOTH SELECTION INSTRUCTIONS:**

- After logging in to the booth application, select your booth from the drop-down list of available booth spaces. If you need multiple booth spaces to accommodate a larger exhibit space please contact [APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com).
- APIC does not permit end-cap booths, meaning a 10'x20' booth that is exposed to aisles on three sides.
- APIC does not permit exhibitors to purchase linear booth spaces that are across the aisle or diagonal from one another.
- Standard individual 10' x 10' linear booths may be combined to create 10' x 20', 10' x 30' and 10' x 40' spaces. To calculate the total booth cost, simply multiply the total square footage by \$33.00. Be sure to include any corner premium fees that may apply.



# APIC22 Important Dates

Exhibitor Service Kit Online at <a href="http://www.freemanco.com">www.freemanco.com</a> .....	<b>March 1</b>
Remaining 50% Exhibit Space Deposit Due (invoice is sent one month prior) .....	<b>March 4</b>
Exhibitor Sub-Block Housing List Due .....	<b>March 31</b>
Exhibitor Directory Entry Due .....	<b>April 1</b>
Advance Warehouse Shipping Begins .....	<b>May 12</b>
Housing Deadline .....	<b>May 17</b>
Advance Warehouse Shipping Cut-Off .....	<b>June 2</b>
Move-In Begins .....	<b>June 11</b>
On-Site Shipping .....	<b>June 11-12</b>
Exhibit Hall Opens .....	<b>June 13</b>
Exhibit Hall Closes .....	<b>June 15</b>
Move-Out .....	<b>June 15-16</b>

## Housing

For your convenience and to keep costs lower, APIC uses a housing bureau for its attendees and exhibitors. Please do not contact the hotels directly. Hotels cannot make reservations in the APIC block; reservations must be made through the housing bureau - MCI USA. Special APIC 2022 rate deadlines are individualized per hotel.

**The APIC Housing Bureau is accessible through the APIC website:**  
[annual.apic.org](http://annual.apic.org)

## Exhibitor Sub-Block Reservations

To reserve a group of reservations, please contact the APIC Housing Bureau via email at [apic@mcievents.com](mailto:apic@mcievents.com).

All groups will need to sign a separate housing contract prior to making hotel reservations. All group rooming lists will be due by **March 31, 2022**.



# APIC22 Rules and Regulations

## 1. Official Exhibit Schedule

<b>Saturday, June 11</b>	8 AM-5 PM	Exhibitor Installation
<b>Sunday, June 12</b>	8 AM-5 PM	Exhibitor Installation
<b>Monday, June 13</b>	7-8 AM	Exhibitor Installation
	8-10 AM	Show Management Booth Inspections/Final Show Ready Preparations
	10:30 AM-1:30 PM	Exhibit Hall Open ( <i>exclusive time</i> )
<b>Tuesday, June 14</b>	11:15 AM-2:15 PM	Exhibit Hall Open ( <i>exclusive time</i> )
<b>Wednesday, June 15</b>	10:30 AM-1 PM	Exhibit Hall Open ( <i>exclusive time</i> )
	1-7 PM	Exhibitor Dismantle
<b>Thursday, June 16</b>	7-10 AM	Exhibitor Dismantle

If the official Exhibit Hall schedule changes, all exhibitors will be notified in writing.

**2. APIC 2022 COVID Safety Protocols:** APIC will announce what COVID safety protocols and any testing/vaccination requirements that will be in place for right of entry to the conference by January 19, 2022.

**3. Show Management.** The exhibition is organized and managed by APIC. Any matters not covered in these Rules and Regulations are subject to the interpretation of the APIC Board of Directors and the APIC CEO or their designee, and all exhibitors must abide by their decisions. Exhibitors must comply with the Indiana Convention Center policies and procedures. The Show Management shall have full power to interpret, amend and enforce these rules and regulations, provided any amendments, when made, are brought to the notice of exhibitors. Each exhibitor, for himself/herself and his/her employees, agrees to abide by the foregoing rules and regulations and by any amendments or additions thereto in conformance with preceding sentence.

**4. Assignment of Booth Space.** Booth assignments are made on a first-come first-served basis. Visit our live floor plan for regular floor plan updates. The floorplan is subject to change. A 50% deposit, payable to APIC, must accompany the application. Applications without deposits will not be processed. APIC does not permit end-cap booths, meaning a 10'x20' booth that is exposed to aisles on three sides. APIC also does not permit exhibitors to purchase linear booth spaces that are across the aisle or diagonal from one another. Example: If an exhibitor wants to purchase two 10'x20' spaces across the aisle from one another, this would not be permitted.

**5. Installation and Dismantle of Exhibits.** Show Management reserves the right to fix the time for the installation of a booth prior to the show opening and for its removal after the conclusion of the show. Under no circumstances will the addition to or removal of any portion of an exhibit be permitted during show hours. All booths must remain intact until the close of the show. Installation must occur only during the installation times designated in the Exhibitor Prospectus. All booths must be properly installed, fully operational and show-ready no later than 8 AM on June 13, 2022, for the final inspection of the Exhibit Hall by show management. Dismantle may not begin until after 1 PM on June 15, 2022 and must be completed by 10 AM on June 16, 2022. Early dismantle and/or removal of an exhibit may result in the loss of exhibit privileges for future shows. The hours in Rule 1 are tentative and subject to change. If the official Exhibit Hall schedule changes, all exhibitors will be notified in writing. Exhibitors are expected to make travel arrangements in accordance with this schedule. If erection of any exhibit has not started by 8 AM on June 13, 2022, the APIC Exhibits Manager or his or her designee shall order the exhibit to be erected and the exhibitor billed for all charges incurred. Each exhibitor will complete arrangements for removal of his or her material from the Indiana Convention Center in accordance with the instructions provided in the Exhibitor Services Manual. All material must be packed and picked-up by 10 AM on June 16, 2022. Any material not called for by said time and date will be shipped at the exhibitor's expense, by a carrier selected by the official drayage contractor. No one under the age of 18 will be permitted on the exhibit floor during installation and dismantle hours.

**6. Failure to Occupy Space.** Space not occupied by 8 AM on June 13, 2022, will be forfeited by exhibitors and their space may be resold, reassigned, or used by the exhibit management without refund.

**7. Rates, Deposits and Refunds.** Space will be rented at the rate of \$3,300 per 10' x 10' linear space in accordance with the application form, with a \$200 additional charge for each corner assigned. Island booth prices are \$42.50 per square foot. For preferred exhibitors, for example 2022 APIC Strategic Partner and Strategic Partner Plus companies, space will be rented at the rate of \$2,950 per 10'x10' linear space in accordance with the application form, with a \$200 additional charge for each corner assigned. Island booth prices are \$38.50 per square foot for Preferred exhibitors. No

application will be processed, or space assigned without a deposit in U.S. funds in the amount of 50% of the total cost. Space must be fully paid for by March 4, 2022. If assigned space is not paid for by March 4, 2022, it may be reassigned at the discretion of Show Management. In the event of a default by the exhibitor, as set forth in the previous sentence, the exhibitor shall forfeit as liquidated damages, the amount set forth above, regardless of whether or not the Show Management enters into a further lease for the space involved.

Any exhibitor who cancels all of purchased booth space on or prior to March 4, 2022, will forfeit and pay to APIC, as liquidated damages, a sum of money equal to 50% of the full price of said exhibitor's booth space. Any exhibitor who cancels all of their booth space after March 4, 2022, will forfeit and pay to APIC, as liquidated damages, a sum of money equal to 100% of the full price of said exhibitor's booth space. In the event of a default by the exhibitor, as set forth in the previous sentence, the exhibitor shall forfeit as liquidated damages, the amount set forth above, regardless of whether Show Management enters into a further lease for the space involved. Cancellation requests must be submitted in writing to the Exhibits Manager.

Should an exhibitor reduce the size of their contracted booth space on or before March 4, 2022, a 10% service charge of the original contract price will be assessed by APIC. Payment previously received will be applied to revised booth fee balance. Any remaining balance less the revised space fees and 10% service charge will be refunded up to a maximum of \$5,000. After March 4, 2022, an exhibitor is permitted to reduce the size of their contracted space; however, no refunds will be given and there will be no service charge. Show Management has the right to reassign the exhibitor to a different booth space based on revised size requirements. Space reduction requests must be submitted in writing to the Exhibits Manager.

In the event that the premises in which the Exposition is conducted should become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of APIC or its agents, the Exposition may be canceled or moved to another appropriate location, at the sole discretion of APIC. APIC shall not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of APIC. Causes for such action beyond the control of APIC shall include, but are not limited to: fire, casualty, flood, epidemic or pandemic, earthquake, explosion, accident, blockage, embargo, inclement weather, governmental restraints, act of a public enemy, riot or civil disturbance, impairment or lack of adequate transportation, inability to secure sufficient labor, technical or other personnel, labor union disputes, loss of lease or other termination by the Indiana Convention Center, municipal, state or federal laws, or act of God. Should APIC terminate this agreement pursuant to the provisions of this section, the exhibitor waives claims for damage arising therefrom. Refunds of "Paid Exhibit Space Fees" in the event of event termination or cancellation shall be made to exhibitors at the sole discretion of APIC and in any case, will not exceed the amount of each exhibitor's paid exhibit space fee less any pro rata adjustments based on non-reimbursable direct and/or indirect event costs or financial obligations incurred by APIC through the date of exhibitors' notification of event termination or cancellation or through the completion of event termination or cancellation processes, whichever is later. In the event that APIC 2022 transitions to a virtual conference, exhibitors could choose to either receive a full refund or transfer to a virtual booth.

**8. Contractor Services.** An official contractor will provide all services in the exhibit area. Complete information, instructions, and schedule of prices regarding shipping, drayage, labor for installation and dismantling, electrical service, furniture, etc., will be included in the Exhibitor Services Manual to be forwarded from the official contractor in April 2022. An exhibitors' service center will be maintained during applicable hours to facilitate services requested for additional needs of exhibitors. Under no circumstances will APIC or the Indiana Convention Center assume responsibilities for loss or damage to goods consigned to the official contractor. Advance shipments of exhibit material must be made to official contractor as specified in the Exhibitor Services Manual. Should any shipments not be made as specified in the manual it will be removed by the official contractor and stored until the hall is ready to accept materials for the exhibition and all costs involved will be charged to exhibiting company. Exhibitors are responsible for all information provided in the Exhibitor Services Manual.

**9. Arrangements of Exhibits.** Any portion of an exhibit that obstructs the view, interferes with the privileges of other exhibitors, extends beyond the designated booth space or for any reason becomes objectionable, must be immediately modified, or removed by the exhibitor. The show management reserves the right to inspect the quality of the appearance of each booth prior to show opening. Where necessary, masking drape or other covering material will be placed to cover unsightly wires, unfinished backwalls exposed waterpipes or hoses, etc. at the exhibitor's expense.

**10. Booth Design.** The regulations listed herein are not intended to unduly restrict exhibits as to either design or utility. The spirit in which the rules are presented is to create and maintain an open atmosphere on the exhibit floor. In designing exhibits, traffic flow, good judgment and consideration for neighboring exhibitors and attendees should be primary objectives. Every effort has been made to ensure the accuracy of all information distributed by APIC; however, due to the ever-changing needs and maintenance schedules of facilities, such as the Indiana Convention Center, up-to-the-minute information is not always available. With this in mind, we remind all exhibitors that APIC, the Indiana Convention Center and its contractors or agents can make no warranties as to the accuracy of floor plans issued in conjunction with or pertaining to the exposition. If locations of building columns, utilities or other architectural components of the facility are considerations in the construction of an exhibit, it is the responsibility of the exhibitor and/or his/her agent to physically inspect the facility to verify all dimensions and locations.

**IN-LINE BOOTHS:** In-line booths have only one side exposed to an aisle and are generally arranged in a series along a straight line. Regardless of the number of in-line booths utilized, (e.g., 10' x 20', 10' x 30', 10' x 40', etc.), display materials must be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. The maximum height of 8 feet is allowed only in the rear half of the booth space, with a 4-foot height restriction imposed on all materials in the remaining space forward to the aisle. When three or more in-line booths are used in combination, as a single exhibit space, the 4-foot height limitation is applied only to that portion of exhibit space that is within 10 feet of an adjoining booth. A Perimeter Booth is an in-line booth that backs to an outside wall of the exhibit facility rather than to another exhibit. All guidelines for in-line booths apply to Perimeter Booths except that the maximum back wall height is 12 feet. APIC does not allow end cap booths, meaning booths exposed to aisles on three sides and composed of two 10-foot x 10-foot booths. APIC does not allow in-booth education for linear booths.

**ISLAND BOOTHS:** Island booths are any size booths exposed to aisles on all four sides. Supplementary regulations governing such exhibits are the following:

The entire cubic content of the space may be used up to the maximum allowable height of 20 feet including signage (hanging or stationary), banners, trusses and hanging lighting systems. Any hanging signage will be hung at 20 feet from the floor to the top of the sign. Canopies, including ceilings, umbrellas, and canopy frames, can be either decorative or functional (such as to shade computer monitors from ambient light or for hanging products). The base of the canopy should not be lower than 7 feet from the floor within 5 feet of any aisle. Canopy supports should be no wider than 3 inches. This applies to any booth configuration that has a sight restriction. Fire and safety regulations in many facilities strictly govern the use of canopies, ceilings, and other similar coverings. Check with the appropriate local agencies prior to determining specific exhibition rules.

Island Exhibitors should adhere to the following minimum guidelines when determining booth lighting.

- No lighting fixtures, lighting trusses, or overhead lighting are allowed outside the boundaries of the exhibit space.
- Lighting should be directed to the inner confines of the booth space. Lighting must not project onto other exhibits or show aisles.
- Lighting that is potentially harmful, such as lasers or ultraviolet lighting, must comply with facility rules and be approved in writing by exhibition management.
- Lighting that spins, rotates, pulsates and other specialized lighting effects should be in good taste and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the event.

**11. Exhibitor Services Manual.** Each exhibitor will be provided with an official Exhibitor Services Manual. The Exhibitor Services Manual describes the type and arrangement of exhibit space and the standard equipment provided by Show Management for booth construction. All booth space must be arranged and constructed in accordance with the guidelines, provisions, and limitations contained in the Exhibitor Services Manual. In the sole opinion of Show Management, any exhibit that fails to conform to the Exhibitor Services Manual guidelines or the provisions set forth herein, such exhibit will be prohibited from functioning at any time during the exhibition. Each exhibitor is responsible for keeping the aisles near its exhibit space free of congestion caused by demonstrations or other promotions. All demonstrators or other promotional activities must be confined to the limits of the exhibit space. Sufficient space must be provided within the exhibit space for the comfort and safety of persons watching demonstrations and other promotional activities. Island booths are restricted to 20 feet in height. All booths must be carpeted. Exhibiting

companies are responsible for furnishing, cleaning, and carpeting their booths. Any booth(s) not carpeted by 8 AM, on June 13, 2022, will be carpeted by Show Management at the exhibitor's expense. All exhibits must comply with the public accommodation provisions of the Americans with Disabilities Act of 1991 (ADA). Any exhibit with raised flooring must be ramped.

**12. Subleasing of Space.** Exhibitors may not assign, sublet, or apportion to others the whole, or any part of, the space allocated, and may not display goods or services other than those manufactured or regularly distributed by them.

**13. Conduct.** All exhibits will be to serve the interest of APIC members and will be operated in a way that will not detract from other exhibits, the exhibition, or the meeting as a whole. Show management reserves the right to request the immediate withdrawal of any exhibit that APIC believes to be injurious to the purpose of APIC.

Management reserves the right to refuse to admit to and eject from the exhibit building any objectionable or undesirable person or persons. The use of sideshow tactics or other undignified methods considered by APIC to be objectionable are expressly prohibited in the exhibition area and in any meeting room.

**14. Type of Exhibiting Companies.** The purpose of the exhibition is to further the education of conference attendees through product and service displays and demonstrations. Products or services exhibited must be pertinent to the attendees' professional interest. APIC reserves the right to restrict who may exhibit at the conference and exhibit sales activities that it deems inappropriate or unprofessional. In addition, APIC reserves the right to prohibit any company, association, or entity from exhibiting at the conference who has products or services that compete with the products and services APIC provides.

**15. Exhibitor-Sponsored Events.** No exhibitor-sponsored event, meeting, seminar, reception, focus group or similar function to which conference attendees are invited may be held during the official APIC Conference events nor can the topic or event title conflict with an official APIC event topic or title. Please consult the APIC website for a schedule-of-events or contact the APIC Exhibits Department at 703-964-1240 x 170.

**16. Exhibitor's Personnel.** Exhibitor badges will be made available to the official company representatives for distribution to exhibitor personnel. The official APIC badge must be worn whenever a representative is in the Exhibit Hall. All personnel representing the exhibitor or his or her agents on the exhibit floor during installation and dismantling must be properly identified. Each exhibit must be fully operational and staffed during the open exhibit hours as defined in Rule 1. Booths should be manned by company specialists who are qualified to discuss details of their company's products or services. Distribution of advertising material and souvenirs must be confined to the exhibitor's booth. Canvassing or distribution of advertising material or souvenirs in the Exhibit Hall by representatives of nonexhibiting firms is strictly forbidden and may result in immediate eviction from the conference.

**17. Selling Products/Merchandise.** Selling of products or merchandise on the exhibit floor is strictly prohibited and may result in immediate eviction from the conference.

**18. Sound Devices, Lighting, and Other Presentation Devices.** Public address, sound producing or amplification devices that project sound must be conducted or arranged so that the noise resulting from the demonstration will not annoy or disturb adjacent exhibitor and their patrons, nor cause the aisles to be blocked. Speakers and other sound devices should be positioned to direct sound into the booth rather than into the aisle. Noise levels must be held to a 70-decibel maximum at all times. Show Management will monitor the 70-decibel regulation onsite. If an exhibitor is in violation of the 70-decibel regulation, they will receive one warning. If the exhibitor continues to operate noisemaking exhibits in excess of 70-decibels after the first warning, Show Management reserves the right to cut the power of the offending mechanism, or otherwise ensure the noisemaking mechanism is shut off. Any expenses incurred in this instance will be the sole responsibility of the exhibitor. Any form of attention-getting devices or presentations must be terminated when crowds obstruct aisles or infringe upon another exhibitor's display. APIC reserves the right to restrict the use of glaring lights or objectionable lighting effects. Music, whether vocal or instrumental, is prohibited.

**19. Handout Materials.** Promotional giveaways and exhibitor prize drawings will be permitted. All hand-out materials are expected to be of professional nature. APIC reserves the right to disallow any material that it believes to be inappropriate. No exhibitor may use APIC name or any of its affiliate organizations in conjunction with any promotional activity or award in the Exhibit Hall without the expressed written consent of APIC.



**20. Solicitation of Exhibitors.** No persons will be permitted in the Exhibit Hall for the purpose of soliciting advertising or other exhibit space without the express written permission of APIC.

**21. Fire, Safety, and Health.** The exhibitor assumes all responsibility for compliance with local, city, and state ordinances and regulations covering fire, safety, and health.

All exhibit equipment and materials must be located within the booth. Only fireproof materials may be used in displays and the exhibitor must take all necessary fire precautions. No combustible material will be stored in or around exhibit booths.

**22. Labor Rules and Regulations.** Labor rules and regulations for union labor are made by the local unions and may change at any time. Where union labor is required because of building or contractor requirements, it will be necessary for the exhibitor to comply with these regulations. Information regarding specific regulations that are applicable may be obtained from the official contractor. Displays, painters, carpenters, electricians, and other skilled labor can be arranged through the official contractor at established rates. Labor order forms will be included in the Exhibitor Services Manual.

**23. Storage.** The exhibitor should make arrangements with the contracted decorator for storage of packing boxes and crates during the exhibition. APIC assumes no responsibility for damage or loss of packing boxes or crates.

**24. Food and Beverage.** Exhibitor distribution of food and beverages for consumption in the building is prohibited, except with written permission from Show Management. All requests must be submitted in writing.

**25. Liability and Security.** APIC makes no warranty, expressed or implied, that security measures will avert or prevent occurrences that may result in loss or damage. Each exhibitor must make provisions for the safeguarding of his or her goods, materials, equipment, and display at all times. APIC will not be liable for loss or damage to the property of exhibitors or their representatives or employees from theft, fire, accident, or other causes. APIC will not be liable for injury to exhibitors or their employees or for damage to property in their custody, owned or controlled by them, which claims for damages, injury, etc., may be incident to or arise from, or be in any way connected with their use or occupation of display space, and exhibitors will indemnify and hold harmless against such claim. The exhibitor assumes all liability for any damage to the facility's floor, walls, lighting fixtures, etc. as a result of exhibitor negligence. The exhibitor will abide by and observe all laws, rules, regulations and ordinances of any government authority and of the contracted facility. The exhibitor will pay and save APIC, its Board, members, staff, and representatives, the City of Indianapolis, and the Indiana Convention Center harmless from any and all damages, loss or liability of any kind whatsoever resulting from injuries to persons or property occurring within the Indiana Convention Center or property adjacent thereto occasioned by any act, neglect, or wrongdoing of the exhibitor or any of its officers, agents, representatives, guests or employees, invitees, or other persons permitted by the exhibitor upon the premises, and the exhibitor will at its own cost and expense defend and protect APIC, the city of Indianapolis and the Indianapolis Convention Center against any and all such claims or demands. Each exhibitor shall be responsible for securing and maintaining the following insurance coverages at the exhibitor's expense: (a) Workman's compensation insurance coverage for exhibitor's employees which shall be in compliance with the laws of the State of Indiana; (b) Commercial general liability insurance with policy limits of \$1,000,000 for combined single limit coverage to include: comprehensive form, premises/operations, contractual, broad form property damage and products/completed operations, providing for terms of coverage to be effective from on or before June 11 - June 16, 2022, which shall include exhibitor's move in and moveout. Such insurance shall cover any and all damage or injury to any and all persons arising out of such person's attendance at the exhibitor's exhibit during the term of APIC's 2022 Annual Conference. (c) Other insurance: Each exhibitor acknowledges that it is responsible for obtaining any additional insurance coverage solely at its own expense, in such amounts as it deems appropriate to comply with its obligations here under and for its own protection.

**26. Trademarks.** APIC will be held harmless for any trademark, trade name, copyright, or patent infringement on any printed materials belonging to or distributed by any exhibitor. Use of the Indian Convention Center logo, design, trademark, trade name, patent, copyrighted work, or symbol must be approved in writing by the Indianapolis Convention Center marketing department. Use of the APIC logo, design, trademark, trade name, patent, copyrighted work, or symbol must be approved in writing by APIC's marketing department.

**27. FDA Approval.** Exhibitors must abide by all applicable FDA regulations. All products and services exhibited at the APIC 2022 Annual Conference shall comply with FDA policy and procedures. Inclusion of any product that is an investigational device or an investigational drug is permitted; however, such products must be clearly marked as such. Exhibitors must ensure that with respect to all such devices or drugs, only permissible pre-approved dissemination of scientific and educational information is provided at the exhibit and appropriate disclosures and cautionary notices are included with the devices or drugs. Exhibitors are reminded that the FDA prohibits the advertising or other promotion of investigational or unapproved drugs or devices. The FDA also forbids the promotion of approved drugs or devices for unapproved uses. In addition, under FDA rules, the background of the exhibit must show the generic name of any drug product featured. For additional information contact the FDA at: 1-888-INFO-FDA (1-888-463-6332) or <http://www.fda.gov>.

**28. Photographing of Exhibits.** Each exhibitor has control over the space it has rented and may prevent those considered its competitors from gaining access to or photographing or videotaping its exhibit. The taking of pictures, other than by the official photographer, is expressly prohibited during setup, dismantling, and non-exhibit hours, and cameras will not be allowed on the exhibit floor during these times. Only the exhibitor may grant permission to have its exhibit photographed, videotaped, or an audio presentation taped, during exhibit hours. No exhibitor shall deny any reasonable request from Show Management or the official photographer to photograph the exhibit from outside the perimeter of the booth.

**29. List Publication.** The list of APIC exhibitors, in whole or in part, shall not be published other than in APIC official publications.

**30. Facility Use.** All public function space in the Indiana Convention Center and host hotels is controlled by APIC. No function space will be released to exhibiting firms or other commercial firms for social functions without the permission of Show Management. Good taste and conformity to the purposes of the meeting must prevail. Showing of equipment or product presentations to registered members or guests of APIC by exhibiting firms other than on the exhibit floor during the stated hours (see Rule 1) is expressly prohibited.

**31. Violations.** APIC may at its discretion take away all or part of future exhibiting privileges for violations of the Rules and Regulations. In addition, violation of any of these Rules and Regulations by the exhibitor or his or her employees or agents shall at the option of APIC forfeit the exhibitor's right to occupy space and such exhibitor shall forfeit to APIC all monies paid or due. Upon evidence of violation, APIC may take possession of the space occupied by the exhibitor and may remove all persons and goods at the exhibitor's risk. The exhibitor shall pay all expenses and damages that APIC may incur thereby.

**32. Severability.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this agreement shall be interpreted as if such valid agreements or covenants were not contained herein.

## Contact

For more information, please contact:  
APIC Exhibits Manager  
5500 Cherokee Ave, Ste 550  
Alexandria, VA 22312  
Phone: 703-964-1240 x 170  
Fax: 571-730-3072  
E-mail: [APICexhibits@conferencemanagers.com](mailto:APICexhibits@conferencemanagers.com)



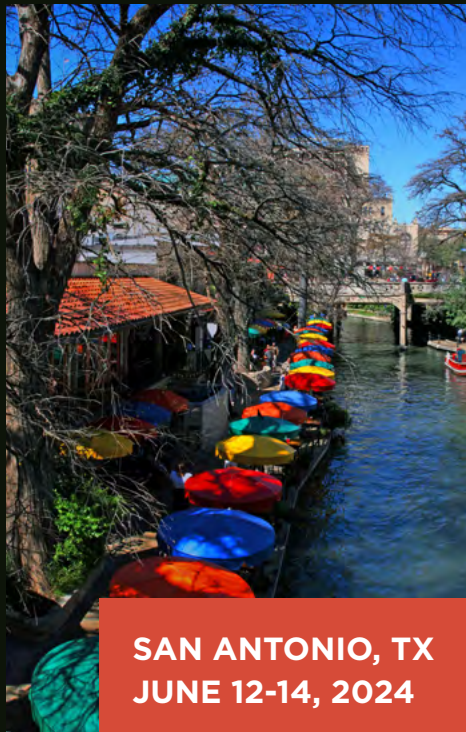


APIC 2022 Annual Conference  
Exhibits Department  
5500 Cherokee Avenue, Suite 550  
Alexandria, VA 22312  
[annual.apic.org](http://annual.apic.org)

Reach the **LARGEST** annual audience  
of **Infection Preventionists.**



ORLANDO, FL  
JUNE 26-28, 2023



SAN ANTONIO, TX  
JUNE 12-14, 2024



PHOENIX, AZ  
JUNE 16-18, 2025

**Future APIC Annual Conferences**